

Union Colony School Board Meeting Minutes  
August 13, 2022

**Members In Attendance:**

Heather Bunyan, President  
Veronica Armendariz, Vice President  
Ashleigh Jacks, Secretary  
Ron Lamb, Member  
Betsy Valdez, Member

**Administration in Attendance:**

Jemiah Fowler, UCS Executive Director  
Dave Warner, UCES Principal  
Carrie Leffler, UCPS Principal  
Mandy Bailey, UCES Assistant Principal  
Eric Dudley, UCPS Assistant Principal/AD

**Members Absent:**

Kristine Arnold, Treasurer  
Jeremy Herndon, Member

The board meeting was held at Union Colony Preparatory School on August 13, 2022. Meeting was called to order at 8:00 am by Bunyan.

**Pledge of Allegiance**

**School/Student Highlights**

This will begin in September

**Approval of the Agenda**

Agenda was approved as provided.

**Public Comments**

There were no public comments.

**Action Items**

- Consent agenda was approved. Motion by Armendariz, Second by Jacks. Motion passed, unanimously.
  - Approval of minutes from July 9th, 2022 Board meeting
- Approval of Personnel. Motion by Jacks, Second by Lamb. Motion passed, unanimously.
  - Resignation/s - Hannah Gallagher, 5th grade teacher
  - New Hire/s - Brandon Douglas, K-5 music teacher, Danna Hartline 5th grade teacher and Jessica Patterson, K-5 art teacher.

**Discussion Items**

- Enrollment:
  - Fowler provided an update on student numbers as of August 10, 2022. UCES was at 326 students and UCPS was at 375 students, totalling 701 students. Fowler also talked about how the UCPS school's number might fluctuate during the month of

August. It was also noted that the budget for 2022/2023 school year was based on 688 student counts.

- Policy Review:
  - BEDD - Rules of Order - Fowler just noted that we needed to add information regarding the Roberts Rule of Order to this policy.
  - BEDG - Minutes of Meetings - Fowler noted that we need to add information regarding when board meeting minutes will be posted as well as the references were added.
- K-12 Staffing Update:
  - Fowler provided an update as to where the two schools are at with their staffing needs.
    - Elementary - They are still looking for a full time SPED Teacher and a 5th Grade Teacher. In the meantime, the Preparatory school is going to be sharing their full time SPED Teacher and Mandy Bailey will be teaching the 5th grade.
    - Preparatory - There are no current openings.
    - It was also noted that the current situation with Mandy Bailey teaching 5th grade is because of difficulty with finding candidates for the position or any position and budget considerations.
- Financials:
  - Fowler discussed that the budget year is closed out and there but might have some additional changes based on the pending financial audit. It was noted that as of right now we are in a budget surplus position and we did not use the \$274,000 dollars that was transferred to balance the budget. Fowler discussed that this was mostly based on the bond credits that were received and the prior years mill levy override reconciliation received. He also stated that looking at the next year's budget the committee will really look at under or over budgeting based on actual uses of the budget items based on the 2022/2023 budget. For example, looking at the budget allocation for the bus service and maintenance might not need to be where it is in the current budget because of the very recent purchase of the school bus.

## Reports

- Board:
  - Bunyan reported on the Board Module 17, Sunshine Law.
- Administration/Principals:
  - Elementary- Warner provided an update on the first few days of school. He said that they are working with the schools ITL to make sure that the UIP is completed and submitted to District 6. He is also working with United Way to possibly get them in the building to help out with supporting a few of United Ways initiatives. He also said that back to school night went really well and it was nice to see all the families in the building and look at all the improvements to the school as well as the

new areas. ABC is still working on getting their space set up and did talk about some of the details regarding how that is going to work in conjunction with the K-5 students and staff. Preschool is supposed to start on 8/23. Kindergarteners will come into the building on 8/15. He also talked about how the elementary school will be able to have paid student teachers this year, he is hoping that this will help with getting some more into the building. He also detailed how the elementary school is going to be using their early release Thursdays to help support their staff.

- Preparatory- Leffler reported that the first couple of days of school have been a success and a little hectic at times. She reported that the teachers used their four PD days prior to school starting to get their classrooms ready and stated how nice it was to have those four days. She also noted that they have two new teachers, a new full time substitute and health clerk. All are working out well so far. She also said that in person registration went really well and they had a good stream of parents and students coming into the building. She did touch on the District decision to provide free lunches to all students regardless of need. They are going to continue to reach out to the parents that have not completed their Free and Reduced lunch application. The 6th graders came back on 8/10 and the 7-12 graders came back on 8/11 and the building has had a pretty positive vibe so far and it is great to see everyone.
- Director:
  - Fowler provided a construction update on the elementary school. The final details will be completed by the end of August and the outside field should have grass planted by Labor day weekend, however the grass will take until mid October until students will be able to be on the grass. The outside of the school will also be getting a face lift with new scrubs and trees along 11th avenue and 29th street. ABC is still working on their dedicated playground area. He also talked about how he will continue to have four K-12 opportunities to have collaborative social time. The first one was on 8/4 as a kickoff to the school year. He is also planning a mid year, chili cook off and an end of the year celebrations. He is also working with both principals to make sure that we have student involvement at each site as well.
- Departments:
  - Assistant Principal - Bailey provided an update regarding her new rule and what she will continue to do as well as what will be shared between Warner and other members of the elementary staff. She did talk about how the elementary school is going to continue dibels testing for K-5 grades, NWEA testing as well as Lexia for reading. She also talked about how the elementary school will still be able to receive the healthy fruit and veggies snacks from Tuesday through Friday because of a grant the District 6 received. The PTO is trying to plan the first ever fall carnival.
  - Activities Director - Dudley reported about all the organizing that he has been working on during the summer getting the Choir, Band, and Theater stuff from the basement neatly organized. He also talked about the motto for the students is "Best Darn Kids in Greeley" to keep students excited and engaged. There is a sign

on the school so the students are reminded daily. He also touched how the athletics are going at the Preparatory school. high school girls volleyball has decided to have a C team because of interest. high school boys soccer has a new head coach. Dudley will be the middle school boys soccer coach with the help of some other staff.

- Communications to the Board
  - There was not any provided.

### **Adjournment**

- Meeting was adjourned at 9:14 am.