

Union Colony School Board Meeting Minutes  
March 11, 2023

**Members In Attendance:**

Heather Bunyan, President  
Veronica Armendariz, Vice President  
Ashleigh Jacks, Secretary  
Kristin Arnold, Treasurer  
Jeremy Herndon, Member  
Betzy Valdez, Member  
Ron Lamb, Member

**Administration in Attendance:**

Jemiah Fowler, UCS Executive Director  
Carrie Leffler, UCPS Principal  
Eric Dudley, UCPS AP/AAD

**Members Absent:**

Dave Warner, UCES Principal  
Mandy Bailey, UCES Assistant Principal

The board meeting was held at Union Colony Elementary School on March 11, 2023. Meeting was called to order at 8:00 am by Bunyan.

**Pledge of Allegiance**

**School/Student Highlights**

The board heard about the students that designed and implemented the paw prints on the sidewalk leading to the Wolf Den at the Preparatory School. This will help visitors know where the gym was for school related events.

**Approval of the Agenda**

Agenda was approved as provided.

**Public Comments**

There was no public comment.

**Action Items**

- Consent agenda was approved. Motion by Herndon, Second by Valdez. Motion passed, unanimously.
  - Approval of minutes from February 11, 2023 Board Meeting
- Approval of Policies. Motion by Armendariz, Second by Jacks. Motion passed, unanimously.
  - IKE-R - Promotion, Retention & Acceleration of Student
  - IC/ICA - School Year/School Calendar/Instruction Time
- Approval of Personal- New Hire. Motion by Armendariz, Second by Arnold. Motion passed, unanimously.
  - Olivia Edgington, Kindergarten Teacher, Elementary School

- Calendar Proposal - Motion by Bunyon, Second by Arnold. Motion passed, six - in favor and one - abstention.

## Discussion Items

- Policy Review:
  - DB - Budget, Accounting and Reporting -
    - This is a policy that needs to further clarify the current processes and procedures. It also adds additional details about how, when and what should be completed for the annual budget as well as the operating reserve that we need. It was also noted that we need to make sure that we have at a minimum 1% of current year's fiscal budget for bond coverage and an additional 1% of the current fiscal year's budget as an operating reserve, totaling 2% for reserves.
  - JLC/JLCE - Student Health Services -
    - This is a student policy regarding the provided student health services. With the proposed revisions, it will reflect the current requirements, procedures and expectations for the student health programs in our schools. It was also discussed adding both before and after school programs as well as sports and non-sport related activities to the policy. This policy will also further clarify the supervision from adults and when those responsibilities end.
- Board of Director Seat Opening:
  - It was discussed that one seat will be open at the end of May and we are hoping to have at least one candidate that submitted information by March 15, 2023.

## Reports

- Board:
  - Module - #29 - School Improvement- Herndon reported on the School Improvement module.
- Administration/Principals:
  - Elementary- Warner was not able to attend, but did provide an update via memo.
  - Preparatory- Leffler reported that parent teacher conferences went well and Wednesday (2/15/2023) might not have been as well attended because of the weather. The Preparatory school did provide a vaping presentation to a few parents during in person conferences. UCPS is working on a second chance program for students in conjunction with the Health department for students caught vaping. Leffler also stated that she has enrolled about 20 students for the next

school year. UCPS is also working on making sure that their three faculty ran committees are working hard at accomplishing goals and delivering results. The three committees referenced are: Climate/Culture, Curriculum Content and Readiness and SAC. It was also reported that the K-12 Arts Walk is in progress and selected students' artwork is on display at the Greeley Rec Center for the month of March. Leffler also reported on several other events that happened in the past month at the school, including a dance, dodgeball game, music concerts and field trips.

- Departments:

- Assistant Principal/Activities/Athletic Director - Dudley reported that high school basketball did pretty well this year. Girls went to the semi finals and boys just narrowly missed the finals round. He also reported that they are hoping to recruit more girls for the high school soccer team. Dudley reported that boys middle school basketball has started as well as flag football, through the NOCO Football League. Dudley reported that he is working on the CMAS, PSAT and SAT testing scheduled for the teachers.
- Assistant Principal - There was no report.

- Director

- Fowler reported the budget through January 31, 2023 is at 50% of budget and did include the updated numbers from the amended budget that was approved. He also reported that he is working on the K-12 Climate/Culture so that there is a consistent message for all staff when talking about the school and expectation for the students.

#### Communications to the Board

- There was not any provided.

#### **Adjournment**

- Meeting was adjourned at 9:02 am.