

## **Union Colony Schools Board Meeting Minutes**

August 14, 2021

### **Members in Attendance:**

Heather Bunyan, President  
Veronica Armendariz, Vice President  
Jamie Wood, Secretary  
Ron Lamb, Member  
Jeremy Herndon, Member  
Ashleigh Jacks, Member

### **Administration in Attendance:**

Jemiah Fowler, UCS Executive Director  
Carrie Leffler, UCPS Principal  
Dave Warner UCES Principal  
Eric Dudley, UCPS Assistant Principal

### **Members Absent:**

Kristen Arnold, Treasurer

The board meeting was held at Union Colony Elementary School on August 14, 2021. Meeting was called to order at 8:00 am by Ms. Bunyan.

### **Public Comments**

There were no public comments.

### **Action Items**

- Consent agenda was approved. Motion by Ms. Armendariz, Second by Ms. Bunyan, Motion passed. Consent agenda included:
  - Approval of July 10, 2021 Minutes
  - Approval of new hires: Tawny Garcia (UCPS Para) and Zach Kiliman (UCPS Substitute)

### **Discussion Items**

- Jeff Reed, UCS Owners Rep, provided an update on the construction projects. The preparatory parking lot will be opened on Monday, landscaping is the only outstanding item on the UCPS Campus project. At UCES, Phase 1 has been completed which consisted of a redesign of the nurse office and work room and the installation of Promethean Boards in all classrooms. Both the UCES and UCPS projects came in slightly under budget. The design portion of Phase 2 of the UCES project is 80% complete and the permit will be submitted in the next few weeks.
- Mr. Anderson provided a financial summary of the 20-21 school year. \$882,000 was transferred from reserves, more than was budgeted due to the fact that ESSER funds have not yet been received for expenses incurred during 20-21. Estimated ESSER funds that are to be received is \$400,000. Once these funds are received they will be reflected in the 21-22 financials as revenue for the line item "COVID Reimbursements". Therefore, we can expect that this line item will have \$400,000 more in revenue than budgeted for 21-22.

- Mr. Anderson provided an update on the enrollment numbers. The budget is based on projected enrollment of 815 students, we currently have 756 students enrolled, 59 students less than expected. The revenue impact is \$517,775 (based on per pupil revenue of \$8,775). There was a discussion on the possible reasons behind the lower than expected enrollment, including the desire to gather more feedback from students who are not returning. There was also a discussion with administration on the need to determine a plan to manage the reduced revenue beyond utilization of reserves.
- Mr. Fowler reviewed the COVID protocols. Protocols will be reviewed monthly and updates will be communicated to staff and parents.

### **Board Reports**

- Board reviewed the revised policies ADC (Tobacco-free schools) and ADD (Safe Schools). Policies will be on the agenda in September for approval.
- Ms. Jacks summarized the Board Module, Promoting Vision and Mission.
- Mr. Lamb and Ms. Wood will represent the Board on the Governance Committee, which will begin meeting again next month.
- Board was encouraged to sign up to attend Faculty Council Meetings.

### **Administration Reports**

- Ms. Leffler reviewed the activities at UCPS. The second session of summer school wrapped up last month with 25 students completing credit recovery. This year, 6th graders started school one day earlier than the rest of school to provide an orientation day. 10 new electives are being offered this semester. The schedule has an early release day on Thursdays which will be used for staff collaboration and review of student data.
- Mr. Warner reviewed the activities at UCES. Promethean Boards have been installed in all the classrooms, and teachers attended a 4-hour training on using them. On August 19th, there will be a virtual family engagement night. An instructional coaching and mentoring program is being implemented at UCES.
- Ms. Emmons reviewed the format of the financial statements. We are only 1-month into the fiscal year, so there was minimal information to review.
- Mr. Dudley provided an update on school athletics - the fall sports include High School Girls Volleyball, High School Boys Soccer, and Middle School Boys Soccer. He will be working to expand participation in our athletic programs.
- Mr. Stokovaz gave a technology update. 763 chrome books were distributed to students during the first few days of school. A new website for the school has been designed and will be launched in the next few weeks.

### **Director's Report**

- Mr. Fowler recognized the work of the staff and admin teams for the additional responsibilities they have taken on in regards to implementation of COVID protocols. The time investment is significant.

- All K-12 staff attended a consensus building and conflict resolution session, and there are 3 more sessions planned for the rest of the school year. These sessions were planned to work towards a more cohesive and positive climate and culture for staff.
- Mr. Fowler is meeting with District 6 to discuss the possibility of adding pre-school at the UCES campus. This would require an amendment to our charter contract, which was not previously known or discussed by the Board. Mr. Fowler is gathering information and will come back to the Board in September with his findings.
- CMAS data will be made public prior to the September board meeting and will be reviewed at that time.

**Adjournment**

- Meeting was adjourned at 10:02 am.