

## **Union Colony Schools Board Meeting Minutes**

June 16, 2021

### **Members in Attendance:**

Heather Bunyan, President  
Veronica Armendariz, Vice President  
Jamie Wood, Secretary  
Jeremy Herndon, Member  
Ashleigh Jacks, Member  
Ron Lamb, Member

### **Administration in Attendance:**

Jim Anderson, UCS Executive Director  
Carrie Leffler, UCPS Principal

### **Members Absent:**

Kristen Arnold, Treasurer

The board meeting was held at Union Colony Preparatory School on June 16, 2021. Meeting was also broadcast live on YouTube. Meeting was called to order at 6:00 pm by Ms. Bunyan.

### **Public Comments**

There were no public comments.

### **Action Items**

- Consent agenda was approved. Motion by Ms. Armendariz, Second by Mr. Herndon, Motion passed. Consent agenda included:
  - Approval of May 15, 2021 Minutes
  - Approval of Staff Hirings - Marley Webber (UCPS Science), Sue Dihle (UCPS Math), Stacie Yeldell (UCPS Music)
- Appointment of Ashleigh Jacks to the UCES Faculty Council position to fill the vacancy due to Tim Marquart's resignation. Remaining term ends May 2023. Motion by Ms. Armendariz, Second by Mr. Lamb, Motion passed.
- Approval of Board Officers for 2021-22. Slate of candidates include Heather Bunyan - President, Veronica Armendariz - Vice President, Kristen Arnold - Treasurer, Jamie Wood - Secretary. Motion passed.
- Approval of 2021-22 budget. Budget is based on enrollment of 815. PPR revenue is \$8,775 per pupil and total budgeted revenue is \$9.37 million. No transfer from reserves is budgeted. Motion by Ms. Armendariz, Second by Mr. Lamb, Motion passed.
- Approval of renaming the UCES media center as "The Anderson Media Center" in honor of Jim Anderson's dedication and hard work to UCS. Mr. Anderson's retirement is effective June 30, 2021. A ribbon cutting ceremony will be held in January upon the completion of the Media Center. Motion by Ms. Bunyan, Second by Ms. Wood, Motion passed.

### **Discussion Items**

- Jeff Reed, UCS Owner's Representative, gave an update on the summer construction projects. Demolition of building and asbestos abatement are underway and expected to be completed by the end of June. Remodel plans for the UCES building have been submitted to the City of Evans, currently getting bids on the project. The first phase of remodel is scheduled for completion by August 1. The media center remodel and classroom expansion have a completion target date of January 1, 2022.

### **Board Reports**

- Mr. Herndon and Mr. Lamb volunteered to work on guidelines for staff communication with the Board. This is an action that was recommended by the Governance Committee.
- July Board meeting will include the annual training conducted by our attorney Bill Bethke.

### **Administration Reports**

- Board reviewed the YTD finances. Revenue and expenses are as expected and there are no concerns at this time. \$530,000 from reserves has been transferred YTD.
- Ms. Leffler reviewed the activities at UCPS. 57 students are enrolled in the summer school program. All open positions at UCPS have been filled. UCES and UCPS administration have met to jointly plan out upcoming K-12 professional development. Planning is in process to engage with an outside consultant to work with staff on conflict resolution and shared decision making skills.

### **Director's Report**

- Mr. Anderson discussed the various COVID relief funds, specifically the ESSER 2 and ESSER 3 grants. ESSER 2 is approximately \$650,000 and ESSER 3 is approximately \$1.45 million. The process for applying for funds has been very involved and time consuming.
- Weekly construction meetings are occurring with daily in-person walkthroughs.
- Initial conversations are starting regarding the addition of preschool in 22-23 school year. The capacity could be as high as 80 students.
- Mr. Anderson has been preparing for a smooth transition and handoff to Mr. Fowler. Mr. Anderson will be available as a mentor for Mr. Fowler and will be continuing the handling of the current construction projects.
- Mr. Anderson is working on completing a Facility Master Plan prior to the end of June.

### **Adjournment**

- Meeting was adjourned at 6:55 pm.