

Union Colony Schools Board Meeting Minutes

May 15, 2021

Members in Attendance:

Heather Bunyan, President
Veronica Armendariz, Vice President
Kristin Arnold, Treasurer
Jamie Wood, Secretary
Matt Walsh, Member

Administration in Attendance:

Jim Anderson, UCS Executive Director
Jemiah Fowler, UCPS Principal
Mandy Bailey, UCES Assistant Principal

Members Absent:

Sarah Mitchell, Member
Tim Marquart, Member

Incoming Board Members Present:

Ron Lamb
Jeremy Herndon

The board meeting was held at Union Colony Elementary School on May 15, 2021. Meeting was also broadcast live on YouTube. Meeting was called to order at 8:00 am by Ms. Bunyan.

Public Comments

There were no public comments.

Staff Presentations/Reports

Staff Presentations is a standing agenda item where UCES & UCPS teachers are invited to share with the board a topic of their choosing for informational purposes. The UCES CLD team presented an overview of their work, including an overview of our diverse student body, intervention tools, and the work used to help all students grow. Lynnette Veik, UCPS Language Arts teacher, discussed the past year, and acknowledged not only the challenges but the impact being grateful has had on the staff and students.

Action Items

- Consent agenda was approved. Motion by Ms. Armendariz, Second by Ms. Arnold, Motion passed. Consent agenda included:
 - Approval of April 17, 2021 Minutes
 - Approval of Staff Resignations - Sam Miller (UCPS math), Morgan Rodgers (UCPS Science), and Tucker Nolan Schlueter
 - Approval of Staff Hirings - Eric Dudley (UCPS Assistant Principal), Robert Cron (UCPS Math), Hannah Gallagher (UCES Technology Teacher), Aryn Stack (UCPS Math), and Caroline Wickes (UCES Media Specialist)
- Appointment of Jeremy Herndon to the UCPS Parent-Director position for a 3 year term ending May 2024. Motion by Ms. Arnold, Second by Mr. Walsh, Motion passed.

- Appointment of Heather Bunyan to the UCES Parent-Director position for a 3 year term ending May 2024. Ms. Bunyan recused herself. Motion by Ms. Arnold, Second by Mr. Walsh, Motion passed.
- Approval of 2021-22 personnel assignments. Motion by Ms. Arnold, Second by Mr. Walsh, Motion passed.
- Mr. Anderson presented a proposal to expand the elementary school building to include 3 additional classrooms, which would provide additional space needed to add preschool. Funding for this construction would come from the D6 bond funds, ESSER funds, and \$500,000 transferred from reserves. Design process in underway. Motion to approve the use of \$500,00 of reserves for this project by Ms. Arnold, Second by Mr. Walsh, Motion passed.

Discussion Items

- Jeff Reed, UCS Owner's Representative, gave an update on the summer construction projects. On May 11th, the permit for the asbestos abatement was released from the state and we are authorized to commence on May 25th. Estimated time to demolish the building is 4 weeks. Symmetry Builders has been selected as the contractor for the UCES construction projects. The media center remodel and classroom expansion have a completion target date of January 1, 2022.
- Mr. Anderson reviewed the preliminary budget for 21-22. There were no significant changes from last month. The budget will be an action item next month.

Board Reports

- Ms. Armendariz reviewed the Board training module on Parental Involvement. Ms. Bunyan will review the upcoming year's Board Modules and assign them to board members.
- Ms. Wood reviewed the activities of the Governance Committee and identified three projects that will be worked on this summer by Jemiah Fowler and the Board. These include better defining the role of Executive Director in our governance structure, documenting the process for staff to communicate with the Board, and reviewing our director election process to find ways to increase participation. The Governance Committee will start meeting again in September.
- Ms. Bunyan recognized Mr. Walsh and Ms. Mitchell for their 3 years of service as Board Members.

Administration Reports

- Board reviewed the YTD finances. Revenue and expenses are as expected and there are no concerns at this time. \$280,000 from reserves has been transferred YTD.
- Mr. Fowler reviewed the activities at UCPS. State testing has wrapped up. UCPS held the end of year award ceremony in person this past week. Graduation will be held outdoors, but an indoor contingency plan is in place. Student class schedules for next semester are nearing completion. A new bus has been purchased. There are two open positions that still need to be filled - High School Science and Middle School Math.

- Ms. Bailey reviewed the activities at UCES. State and end of year testing have been completed. Field day is on Wednesday. One part time position still needs to be filled for next school year. A rotation of technology/library/ and social & emotional learning will be added to the school schedule next year.

Director's Report

- Mr. Anderson discussed the various COVID relief funds, specifically the ESSER 2 and ESSER 3 grants.

Adjournment

- Meeting was adjourned at 9:25 am.