

Union Colony Schools Board Meeting Minutes

April 17, 2021

Members in Attendance:

Heather Bunyan, President
Veronica Armendariz, Vice President
Kristin Arnold, Treasurer
Jamie Wood, Secretary
Matt Walsh, Member

Administration in Attendance:

Jim Anderson, UCS Executive Director
Jemiah Fowler, UCPS Principal
Dave Warner, UCES Principal

Members Absent:

Sarah Mitchell, Member
Tim Marquart, Member

The board meeting was held at Union Colony Preparatory School on April 17, 2021. Meeting was also broadcast live on YouTube. Meeting was called to order at 8:00 am by Ms. Bunyan.

Public Comments

There were no public comments.

Staff Presentations/Reports

Staff Presentations is a standing agenda item where UCES & UCPS teachers are invited to share with the board a topic of their choosing for informational purposes. Mary Alice Luebke presented an overview of the 3rd grade Greeley History curriculum. The curriculum was created by UCES teachers and typically corresponds with a field trip to Centennial Village.

Action Items

- Consent agenda was approved. Motion by Ms. Armendariz, Second by Mr. Walsh, Motion passed. Consent agenda included:
 - Approval of March 13, 2021 and March 17, 2021 Minutes
 - Approval of Staff Resignations - Kathleen Everett (4th grade)
 - Approval of Staff Hirings - Andrew Foster (21-22 4th grade), Will Griffin (21-22 5th grade), Emily Kurz (21-22 UCPS PE), Carrie Leffler (21-22 UCPS Principal), Allan Ward (20-21 part time administrator)
- Declaration of invalid Board election due to lack of quorum. Per the bylaws a quorum for the purposes of a valid election is 25% of those eligible to vote - the 25% threshold was not met. Motion by Ms. Armendariz, Second by Ms. Arnold, Motion Passed. Ms. Bunyan and Ms. Armendariz will meet with UCPS Parent-Director candidates and make a recommendation for appointment at the next board meeting. Ms. Armendariz and Ms. Wood will meet with UCES Parent-Director candidates and make a recommendation for appointment at the next Board meeting.

- 21-22 Board Meeting Dates Approved. Board meetings are scheduled for the 2nd Saturday of the month at 8am beginning in July. Motion by Ms. Arnold, Second by Mr. Walsh, Motion passed.

Discussion Items

- Mr. Anderson gave an update on the various facilities projects. The permit for the UCPS asbestos abatement project has still not been issued by the state. Jeff Reed will follow up on the status of the permit. Without the permit, the demolition of the old UCPS school will not be able to move forward this summer. Mr. Anderson provided an update on remodel plans at UCES, including the addition of a staff restroom and copier room on the second floor, a redesign of the media center and addition of an outdoor classroom, and the repurposing of the stage area to offices and classrooms.
- 21-22 openings are in the process of being filled. 2 of the 3 UCPS math positions have been hired. UCPS Assistant Principal and UCES Library Specialist positions are currently in the interview process. Search is continuing for the UCES technology teacher and the UCPS music teacher positions.
- Mr. Anderson reviewed the preliminary budget for 21-22. Supplemental revenue from COVID relief funds is expected and Mr. Anderson will meet with District 6 to learn about the requirements tied to those funds. The budget is based on student enrollment of 820 and a projected increase in PPR of 9.7%. Faculty Council will vote on the budget on April 30th.

Board Reports

- Ms Bunyan recognized the staff and the hard work that went into offering UCS students in-person instruction for the majority of the school year. The Board was appreciative that UCS students were able to benefit from in-person learning during the school year.
- Ms. Bunyan reviewed the Board training module on Board Officer positions.
- Ms. Bunyan will send out the annual board self-evaluation survey to Board members before the May board meeting.
- Board reviewed policies LC (Relations with Education Research Agencies) and LDA (Student Teaching Internships), with no changes recommended.
- Board reviewed the document drafted by the Governance Committee related to Board duties and responsibilities.

Administration Reports

- Board reviewed the YTD finances. Revenue and expenses are as expected and there are no concerns at this time. \$250,000 from reserves has been transferred YTD.
- Mr. Fowler reviewed the activities at UCPS. State testing will wrap up next week. This year, students took the tests in a smaller environment in an effort to increase student engagement. Summer school schedule is being finalized. Award ceremonies will take place in-person on May 13th. In-person graduation will be held on May 22 - decision will be made shortly on whether it will be indoor or outdoor.

- Mr. Warner reviewed the activities at UCES. We have received the final shipment of chrome books and those have been distributed. UCES will begin creating a community garden. Summer school plans are well underway with plans to offer the opportunity to 2/3 of the student body. Invitation letters will begin going out to parents at the end of April. Mr. Warner reviewed improvement to the quarantine notification process that have been implemented.

Director's Report

- Mr. Anderson recognized the hard work of all UCS staff, and specifically noted the work of our technology team - Tom Stokovaz and Mark Elbell - and UCPS Science Teacher Eileen Duncan.

Adjournment

- Meeting was adjourned at 9:34 am.