

Union Colony Schools Board Meeting Minutes

March 13, 2021

Members in Attendance:

Heather Bunyan, President
Veronica Armendariz, Vice President
Kristin Arnold, Treasurer
Jamie Wood, Secretary
Matt Walsh, Member
Sarah Mitchell, Member
Tim Marquart, Member

Administration in Attendance:

Jim Anderson, UCS Executive Director

The board meeting was held via Google Meet on March 13, 2021. Meeting was called to order at 8:00 am by Ms. Bunyan. Meeting was switched to virtual format due to weather concerns.

Public Comments

There were no public comments:

Action Items

- Consent agenda was approved. Motion by Mr. Walsh, Second by Ms. Mitchell, Motion passed. Consent agenda included:
 - Approval of February 20, 2021 Minutes
 - Approval of Staff Resignations - Samantha Duvall (UCPS Math) and Lyndsay Baker (UCPS PE)
 - Approval of Revised Policies IHA and IHA-E Individual Academic and Career Plans
 - Approval of Revised Policy JHCA Closed Campus
- Approval of 2021-22 Calendar. Motion by Ms. Armendariz, Second by Ms. Arnold, Motion Passed. First day of school will be August 12, 2021 and last day of school will be May 18, 2022. Calendar was approved without the board meeting dates, those will be approved at the April board meeting.
- Approval of Slate of Candidates for Open Board Positions. UCES Parent-Director Candidates: Heather Bunyan; UCPS Parent-Director Candidates: Jeremy Herndon, Paul Jones, Rebecca Thompson, Jodi Witter. Motion by Mr. Walsh, Second by Mr. Marquart, Motion passed. NOTE - Due to an oversight, Slate of Candidates for UCES Parent-Director was amended at a special board meeting on March 17, 2021 to include Heather Bunyan and Ashleigh Jacks.

Discussion Items

- Owner's Representative, Jeff Reed, gave an update on the various facilities projects. There is approximately \$16,000 in bond proceeds left over from the UCPS building construction project - these funds will be used for acoustic treatment in the cafeteria and some minor parking lot improvements. The permit for the UCPS asbestos abatement project is expected to be obtained in the next two weeks. The work on the UCPS campus

will begin at the end of May and completed by August 15, 2021. A RFP for architectural services for the elementary school projects has been issued with proposals due on March 15th.

- Mr. Anderson provided an update on position openings. Interviews for the UCPS Principal position took place on Thursday and Friday. Three candidates were interviewed and the committee expects to make a decision next week. Mr. Fowler and Mr. Warner are attending several job fairs to screen candidates for openings expected for next school year.
- In May, staff will be provided with lunch to observe Educator Appreciation Week.
- Mr. Anderson previewed the preliminary 2021-22 Budget. The revenue outlook is relatively good due to a projected increase of 11% in PPR and the additional COVID relief funding expected. Preliminary budget includes a one and a half step increase and a 7.5% increase in health insurance expense. Mr. Anderson discussed his approach to projecting enrollment for 21-22, and is optimistic that enrollment will be similar to pre-COVID years. The preliminary budget is based on enrollment of 850.

Board Reports

- Beginning in April, we have the technology set up to broadcast Board meetings on YouTube. This will make meetings more accessible to observers.
- The addition of a standing agenda item for staff presentations so that the Board can hear directly from teachers about what is going on in the schools will begin in April. Policy review and training modules will be added back to the meeting agendas beginning in April.

Administration Reports

- Board reviewed the YTD finances. Revenue and expenses are as expected and there are no concerns at this time. \$150,000 from reserves has been transferred YTD.

Director's Report

- Mr. Anderson discussed the state guidelines that will allow a reduced amount of standardized testing this spring.

Adjournment

- Meeting was adjourned at 8:50 am.