

## **Union Colony School Board Meeting Minutes**

**04/18/2020**

### **Members in Attendance**

Heather Bunyan, President  
Matt Walsh, Vice President  
Sarah Mitchell, Secretary  
Veronica Armendariz, Member  
Kristen Arnold, Member  
Jamie Wood, Member

### **Members Absent**

### **Administration in Attendance**

Jim Anderson, Director  
Kenny Wildenstein, UCES Principal  
Mandy Bailey, UCES Vice Principal  
Kevin Rouse, UCPS Principal  
Jemiah Fowler, UCPS Principal  
Alycia Burns, UCPS Principal 20/21

Meeting called to order at 8:00 am.

### **Action Items**

- Approval of consent agenda – motion made by Walsh, seconded by Armendariz, unanimous vote. Consent agenda included:
  - Approval of minutes from March 30, 2020 regular meeting
  - Resignation of Kenny Wildenstein's resignation (Elementary Principal)

### **Discussion Items**

- Summer 2020 Construction
  - No new information available. Waiting for an official announcement for D6 plan for remainder of school year to mobilize.
- Distance Learning
  - Preparatory – Prep school has been recording approx. 85% participation from students. Some students are engaging more online than in person. Overall, communication between teachers/parents/students/staff has been positive. A few parents have expressed frustration and staff is working with them. Val has given great resources for the teachers.
  - Elementary – Staff is looking for a school-wide math platform, but right now is mostly left up to teachers based on each students' ability. All access issues have been resolved. There are a few students that are having difficulty with internet access and/or engaging. The school is going to implement physical handout via mail with regular phone check-ins.
- Personnel Update
  - Elementary
    - SPED position has been filled!
    - 5<sup>th</sup> Grade teacher – has been finding difficulties getting applicants. Currently following up on references.

- Preparatory
  - MS Math teacher – currently has a couple of applicants. Has been hard to schedule virtual interview time before candidates have accepted other position.
  - CLD Coordinator/Interventionist – just posted job opening last week (week of April 6)
- Preliminary 2020/21 Budget
  - Jim attended the D6 meeting Monday April 13. State said to prepare for 10% per pupil reduction
  - 20/21 contains last year of counselor grant.
  - Estimates ~\$1M less than 19/20 school year assuming lower pupil count.
  - Currently have available MLO carryover, so the budgeted 20/21 amount should not be impacted severely
  - Salaries will be updated
  - Trash services have increased around 25%, Jim is going to be looking for a different service company with lower price
  - Looking at options to lower cost of health insurance
- Bond Update
  - Jim needs to get questions answered from D6 before update is given. Full amount is available now, but needs clarification surrounding process/steps.
- Teacher Appreciation week of May 4
  - Will replace meal with gift cards

## Reports

- Board
  - Newsletter – Kristen to submit
  - Candidate Election – Elementary has chosen Tim Marquart for the open seat. Digital election for Preparatory seat will be conducted soon.
  - Director Performance Review – Discussed options to continue review as is or to discontinue teacher's review for director's performance.
  - Board Self-Evaluation – Jamie will look into bylaws.
  - Modules & Policy Review – Discussed options to continue while quarantined or suspend until able to meet in person.
- Departments
  - Preparatory – Keeping an eye on enrollment for next year – looks good so far. Juniors will be able to take SATs in the fall for free. Bus applications are being reviewed next year for accommodation requirements. All athletics are on hold until further notice (summer and fall). Denver schools are not necessarily optimistic for starting fall athletics on time. UC school store will be going online to the public next week. The school store contains many options for apparel and accessories that can be customized by the purchaser with UC logos.

- Elementary – Annual Kinder Roundup will not be happening this year but looking at alternatives to connect with families. Not much more than what was discussed under Distance Learning.
- Finance
  - Revenue is tracking well minus the EOY billing. We were randomly selected for a PERA audit this year, which was not planned for. Will be watching marketing costs for next year's budget cuts. Expecting a \$150K carryover of MLO. Tracking ahead overall.
- Director
  - Communication between staff and schools looks good. In the process of gathering a principal selection committee. So far there are three external applicants and two internal applicants. With the distance learning, a daily admin check in has been occurring with positive take-aways.
- Departments
  - IT is on top of the virtual school situation. Will be sending personal thanks!
- Correspondence
  - Wood will respond to Coleman and Duvall
  - Armendariz will respond to Felder
  - Mitchell will respond to Veik

Meeting adjourned at 9:56 am.