

## **Union Colony Schools Board Meeting Minutes**

**07/20/2019**

### **Members in Attendance**

Heather Bunyan, President

Matt Walsh, Vice President

Sarah Mitchell, Secretary

Cortney Walker, Treasurer

Jamie Wood, Member

Kristin Arnold, Member

Veronica Armendariz, Member

### **Administration Present**

Jim Anderson, Director

Kevin Rouse, UCPS

Jemiah Fowler, UCPS

### **Action Items**

- Consent Agenda was approved. Motion by Wood, seconded by Walsh. Unanimous vote. Consent Agenda included:
  - Approval of minutes from the June 18, 2019 regular meeting
  - Approval of minutes from the June 27, 2019 special meeting
  - Approval of resignation of Virginia Kosteck
- Consideration of Board meeting calendar. Motion by Bunyan, seconded by Walker. Unanimous vote. Board meetings will now be held as follows:
  - Months of June, July, and August will be 3rd Wednesday of the month at 6 pm not to exceed 8 pm.
  - Months of September thru May will be 3rd Saturday of the month at 8 am.
- Consideration of Board Policy GBEA Conflict of Interest. No motion made. Policy remains unchanged.

### **Discussion Items**

- Construction
  - Owner's Representative (not present). Via emails between Jim and Dan -
    - Flooring: Install is complete. Will have walk-through before school starts for final approval.
    - Demo of ShadowFax: Will be done before school starts.
    - Open air abatement: Permit with state should be submitted.

- Curb painting: not done. Jim trying to get in contact with city.
- Holistic Review
  - Several staff/faculty have taken initiative to start committees for improvement of UCS. One such program is a mentor program to help give initial and on-going support for new teachers.
- Summer facilities update: no update as coordinator is on vacation
- Personnel update
  - UCES SPED position unfilled. Contact has been made to district about alternatives.

## **Reports**

- Board
  - Module 6: Promoting the Vision & Mission (Veronica)
    - Veronica reminded of the importance of reading/reciting the vision & mission statements of UCS at official & public meetings. We should regularly revisit the statements to assure our policies meet our values and goals.
    - September module: Cortney
    - October module: Kristin
  - Policy Review
    - IHA Individual Career and Academic Plans will be reviewed and amended by appropriate staff to be updated with programs and plans in use.
    - IHA-R, IHBA, IHBEA, IHCA: no revisions needed
- Departments
  - Administration
    - UCES: no updates
    - UCPS: Middle school is still looking for coaches. Back to school prep work is in progress. Professional Development dates and programs have been set. Recertified for ALICE training for 19/20 year.
  - Financial
    - Audit field work will be conducted first week of August.
  - Director
    - No current UCS graduates have needed college remediation with only 2 in UCS history. Colorado has granted the change from individual UCES and UCPS to a comprehensive K-12 Union Colony Schools name. Website policies are being updated to be more user friendly. Asking Board members to be present during Staff Report day for a scavenger hunt team building exercise.
  - Departments

- IT: UCES network infrastructure has been upgraded. UCPS bandwidth has been upgraded. Network reconfigured. Phones upgraded and old laptops/PCs have been replaced
- Correspondence
  - Jamie to follow up with Kenny Wildenstein about ALICE certification at UCES.

#### **Other business**

- 8/8 New staff report
- 8/9 All staff report
- 8/12 Registration
- 8/15 1-12 grades report (K 8/20)
- 8/21 Board meeting at 6 pm at UCPS

#### **Adjournment**

Meeting ended at 9:57 AM.