

UNION COLONY SCHOOLS

Board Meeting Agenda

6:00p.m., Monday, November 18, 2019

Union Colony Elementary School

Approval of the Agenda

Public Comments

We welcome public comment and value your input. Speakers are asked to address a single subject for no longer than five minutes. The Board values any and all comments, however; the Board may or may not immediately address the comments. The Board will spend no more than 15 minutes total on this agenda item.

Action Items

- Consent Agenda
 - Approval of minutes from the October 19, 2019 regular meeting

Discussion Items

- Thomas M. Roche /Jeff Reed
 - Summer 2020
 - Asbestos removal
 - Demolition of old building
 - Parking lot, playfield, fencing, landscaping
- Bond

Reports

- Board
 - Module 11: Policy Development (Jamie)
 - Newsletter
 - Policy Review
 - IJND Technology Resources (Audio-Visual Equip/Technology)
 - IJNDBA Use of Motion Pictures in the Classroom
 - IJNDBA-R Regulation for above
 - IJOA Field Trips and Excursion
 - IJOA-E Exhibit for above
 - Review Bylaws
 - Christmas gift from Board to staff
- Departments
 - Administration
 - Finances
 - Director
 - Departments
- Correspondence

Other Business

- 11.14-16 State Volleyball
- 11.14 3:45 Elem Faculty Council (Matt)
- 11.15 8:00 Prep Faculty Council (Matt)
- 11.18 6:00 Board meeting at the Elementary School
- 11.19 Atlas Charter Elem ARC
- 11.20 MOD Pizza Elem fundraiser
- 12.03 Noodles and Company Elem fundraiser
- 12.10 7:00 MS Band/Choir/Orchestra
- 12.11 6:00 Elementary Open Enrollment
- 7:00 HS Band/Choir/Orchestra
- 12.18 6:00 Preparatory Open Enrollment
- 12.21 8:00 11.18 6:00 Board meeting at the Elementary School

Executive Session (if necessary)***Adjournment***

Excellence in education

Mission. Union Colony Schools involve students in educational experiences that prepare them to excel in college or other post-secondary educational endeavors.

Vision. The vision of Union Colony Schools is to provide an educational program, Kindergarten through Twelfth grade, that recognizes and attends to the many and unique needs of its students. The Schools will assure each student the opportunity to reach their full potential intellectually, socially, emotionally, and physically, while developing a love of and respect for learning. The vision encourages each student to become compassionate, productive and contributing members of society with high academic and moral standards which are sustained by a commitment to excellence in all aspects of school life.

Union Colony School Board Meeting Minutes

10/19/2019

Members in Attendance

Heather Bunyan, President
Matt Walsh, Vice President
Cortney Walker, Treasurer
Sarah Mitchell, Secretary
Jamie Wood, Member
Veronica Armendariz, Member

Members Absent

Kristin Arnold, Member

Administration in Attendance

Jim Anderson, Director
Kenny Wildenstein, UCES Principal
Mandy Bailey, UCES Vice Principal
Kevin Rouse, UCPS Principal
Jemiah Fowler, UCPS Principal
Angie Emmons, Finance Manager

Meeting called to order 8:00 am.

Action Items

- Approval of consent agenda – motion made by Armendariz, seconded by Walsh, unanimous vote. Consent agenda included
 - Minutes from 09/21/2019 meeting
 - Resignation of Kevin Faw
 - Hiring Mandy Hill
- Approval of termination of Chris Adams-Wenger's employment contract – motion made by Wood, seconded by Walsh, unanimous vote
- Approval of hiring Carly Neumann – motion made by Walsh, seconded by Mitchell, unanimous vote
- Approval of Resolution in Support of Ballot Issue 4C – motion made by Armendariz, seconded by Wood, unanimous vote
- Approval of amended policy IHA Individual Career and Academic Plans and accompanying regulation and exhibit – motion made by Bunyan, seconded by Armendariz, unanimous vote
 - Concern was raised about policy implementation. Rouse and Fowler to keep updated.
- Approval of 2018-2019 Fiscal Audit – motion made by Armendariz, seconded by Walsh, unanimous vote
 - Will keep an eye on AP mismatch

Discussion Items

- Finances
 - YTD – revenue tracking low – have not received counsellor grant money
- Enrollment
 - 8 students over budgeted amount
 - Currently have 23 students from the referral program

- Free and Reduced Lunch percentages and Title I qualification
 - Did not meet qualifications this year, but percentages are getting closer
- Construction
 - Asbestos removal – everything turned into state, just waiting to hear feedback about process
 - Alpine has started receiving comments from state
 - Thomas Roche is new PM for the final stages of construction
 - Request made to have Roche rep present next month with new details about plans and projects

Reports

- Board
 - Module 10: Charter School Finances – Cortney reviewed the most widely used methods of funding for charter schools and suggested we look into more creative funding methods
 - Next month: Module 11 - Jamie
 - Newsletter
 - Include update on construction
 - Policy Review – Reviewed: IHCD, IHCD-R, IIE, IJJ
 - IIE: Course Requirements and Retakes
 - May need updated to reflect scheduling changes. Jim will update as needed based on schedule committee
 - Review Bylaws – received faculty council bylaws in packet – will receive Board bylaws next month for review
- Departments
 - UCES – Literacy Night coming up with carnival theme, will have an author there for kids to meet. Parent-teacher conferences had almost 90% attendance with teachers reaching out to the parents that were not able to come. Professional Development training with Kim Sutton went well. Some methods have already been implemented. Administration has been meeting personally with staff to talk about professional goals, 72 documented walk-throughs in classrooms. Positive behavior program changed from tokens to tickets – this month's theme is kindness. Starting work on a unified improvement plan this month. Has been having conversations with the district about support for social/emotional behavior. SPED temp para is able to stay for another 30-days.
 - UCPS – Staff has done great job with new staff support program – especially Marissa Hutchins with running the support committee. Rob Borger has done great taking on more responsibility in a tough situation. Homecoming was well attended. Parent-teacher conferences did well – changed the setup from everyone in gym to parents in teachers' classrooms. MS volleyball is over with MS basketball starting. HS volleyball has done well and is going to playoffs. New bus driver hired. ARC & NWEA testing showed 6-6th graders & 9-7th graders at 2+ years behind grade level – looking into ways to get 1.5-2

years into each year of instruction to get them caught up to peers. Making modifications to middle school goals for the UIP. Incorporating new observation PD days that allow teachers to travel & observe other schools and teachers.

- Director
 - UIP has moved to higher standards and benchmarks. Possibility of losing the snack program because FRL averages changed when schools combined. Would like to see an advisory period at some point, maybe instead of study hall.

Board meeting adjourned at 9:36 am.

BOARD MEMORANDUM

TO: SCHOOL BOARD
FROM: JIM ANDERSON
SUBJECT: BOND
DATE: NOVEMBER 13, 2019

I have a District/Charter meeting tomorrow and expect to learn more about the Bond that I will share Monday.



Jim Anderson <janderson@unioncolonyschools.org>

Proposed Bond Allocation: Union Colony Charter School

1 message

DEIRDRE PILCH <dpilch@greeleyschools.org>

Wed, Aug 21, 2019 at 3:32 PM

Reply-To: dpilch@greeleyschools.org

To: Jim Anderson <janderson@unioncolonyschools.org>, Ken Wildenstein <kwildenstein@unioncolonyschools.org>, Kevin Rouse <krouse@unioncolonyschools.org>, Heather Bunyan <hbunyan@unioncolonyschools.org>

Cc: KENT HENSON <khenson1@greeleyschools.org>, MEGGAN SPONSLEER <msponsler@greeleyschools.org>, Stacie Datteri <sdatteri@greeleyschools.org>, Kristina Crain <kcrain@greeleyschools.org>

I am writing to confirm the proposed bond ballot measure allocation for your school. You will receive approximately \$1,325,000.00 for:

- Safety and security
- Door hardware replacement
- Abatement

You will also receive \$1,250,000.00 for additional programmatic updates.

Please be advised that these proposed allocations are estimates based on the current data related to projected construction costs. Once the bond issue passes, we will work closely with you to determine timelines for design and construction and to finalize allocations.

Don't hesitate to reach out to either Kent Henson, Assistant Superintendent of Support Services, or me with any questions that arise.

Deirdre

—
Deirdre Pilch, Ed.D
Superintendent of Schools
Greeley-Evans District 6



UNION COLONY SCHOOLS

Excellence in Education

10.16.19 RESOLUTION OF ADVOCACY IN SUPPORT OF BALLOT ISSUE 4C

WHEREAS, through the imposition of the negative factor, state funding of K-12 education has been cut dramatically since 2009 resulting in a loss of nearly \$191 million in revenue to Weld County School District 6; and

WHEREAS, the WCSD6 Board of Education, at its regular meeting on August 12, 2019, unanimously passed a resolution to place a ballot question before the registered voters of the District to authorize a tax increase to fund critical capital needs of the District; and

WHEREAS, if the voters approve the tax increase, the resulting funds will enable the District to address needs that have been deferred because of the loss of state funding, including:

- REPAIRING AND RENOVATING AGING FACILITIES, INCLUDING CHARTER SCHOOLS
 - Union Colony Elementary campus renovation
 - Asbestos abatement and demolition of vacant building on secondary campus
- MAKING SAFETY AND SECURITY IMPROVEMENTS TO EXISTING SCHOOLS, INCLUDING CHARTER SCHOOLS
- CONSTRUCTING AND EQUIPPING A NEW HIGH SCHOOL TO REPLACE THE CURRENT GREELEY WEST HIGH SCHOOL
- BUILDING AND IMPROVING CAREER AND TECHNICAL EDUCATION SPACES
- CONSTRUCTING AND EQUIPPING A NEW K-8 SCHOOL
- MAKING IMPROVEMENTS AND ADDITIONS TO RENOVATE, UPDATE AND INCREASE CAPACITY AT SELECTED K-8 SCHOOLS
- CONSTRUCTING AND EQUIPPING A NEW SCHOOL TO REPLACE THE CURRENT MADISON ELEMENTARY SCHOOL

WHEREAS, the District has used reserves, made budget cuts and managed its expenditures in a fiscally prudent manner, and will continue to do so in the future, but these measures alone will not generate sufficient funds to adequately address student needs; and

WHEREAS, if approved by the voters, taxes on a \$100,000 home in the District will increase by \$31.68 annually; and

WHEREAS, the Board believes that a modest tax increase is necessary in order to serve the best interests of the students in the District and to accomplish our long-term goals.

Union Colony Elementary School
Grades K-5
1051 29th Street Rd.
Evans, Colorado 80620
Phone (970) 673-4997
Fax (970) 353-2271

www.unioncolonyschools.org

"Two roads diverged in a wood, and
I—I took the one less traveled by,
And that has made all the difference."
Robert Frost

Union Colony Preparatory School
Grades 6-12
2000 Clubhouse Drive
Greeley, Colorado 80634
Phone (970) 673-4546
Fax (970) 330-7604

UNION COLONY SCHOOLS

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NOW, THEREFORE, BE IT RESOLVED, by the Union Colony Board of Education, that:

1. The Board declares its unanimous and unequivocal support for ballot issue 4C.
2. The Board urges all registered voters of the District to say "YES" and to vote in favor of ballot issue 4C on November 5, 2019.


Heather Bunyan, President
Sarah Mitchell, Secretary

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TECHNOLOGY RESOURCES
(AUDIO-VISUAL EQUIPMENT/TECHNOLOGY)

Audio-visual/technology equipment shall be purchased by Union Colony Schools.

When individuals, parent groups, or other organizations wish to purchase equipment for the schools, this equipment shall be purchased through Union Colony Schools. Once the equipment has been received, it will be inventoried through Union Colony Schools and will be marked, noting the source of funds and donor.

The equipment will become property of the Union Colony Schools and will not be subject to recall or reassignment by the donors. Union Colony Schools will assume all responsibility for service, repairs, lamps, replacement and insurance.

Revised 2/27/10

USE OF MOTION PICTURES IN THE CLASSROOM

The Board recognizes that motion pictures may be appropriately used to supplement adopted curriculum materials. It is the policy of the Board that teachers shall exercise good judgment in the selection of such materials, including giving consideration to the relationship of the subject matter of the motion picture to the curriculum being taught and the appropriateness of the motion picture to the age and maturity of the students. In addition, parents or guardians should have the opportunity to determine whether the motion picture is suitable for viewing by their children.

The Board recognizes that the motion picture industry had adopted a rating system to guide parents and children as to the commended age level for which a motion picture is appropriate. accordingly, a motion picture rated "G" or "PG" may be used at any grade level, in accordance with the procedures accompanying this policy. The following restrictions apply to all other ratings:

- a. No "PG"-13" rated motion picture shall be shown to students below the eighth grade level; and
- b. No "R" rated motion picture shall be shown to students below the tenth grade level; and
- c. No "X" or "NC-17" motion picture shall be shown at any grade level.

Teachers shall comply with the procedures accompanying this policy when using motion pictures in the classroom. Teachers shall comply with Federal copyright laws when using motion pictures in the classroom.

Note: this policy and procedure refers to rated, full-length motion pictures.

USE OF MOTION PICTURES IN THE CLASSROOM

Teachers wishing to use age appropriate motion pictures, as set forth in Policy IJNDBA, to supplement the approved curriculum and library resources shall follow the following procedures:

1. The teacher shall preview the motion picture prior to showing it in the classroom.
2. The teacher shall notify the school principal prior to using the motion picture. Such notification shall include the name and rating ("G", "PG", "PG-13", or "R"), and the relationship of the motion picture to the curriculum being taught, including the educational objective to be achieved.
3. In the following situations, teachers shall notify parents prior to showing a motion picture:
 - a. If the motion picture has an "R" rating;
 - b. If the motion picture has a "PG-13" rating and will be shown to 8th grade; or
 - c. If the motion picture has a "PG" rating and will be shown to students below the 6th grade level.
4. The notification shall include a permission form which the parent or guardian must sign and return to the teacher if the parent or guardian does not wish the student to view the motion picture.
5. Teachers shall provide alternative education activities for all students whose parent or guardian does not wish the student to view the motion picture.

FIELD TRIPS AND EXCURSION

The board recognizes that the learning experiences provided by field trips are effective and worthwhile. It is the desire of the board to encourage field trips as part of and directly related to the total school program.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips relative to the following points:

- Educational objectives
- Number of school days
- Student supervision
- Cost/provision for all students to participate
- Expectations for student behavior
- Mode of transportation
- Co-curricular objectives

The guidelines and procedures shall insure that all field trips have the appropriate administrative approval and that trips out of state and out of the United States have prior approval of the UCS board.

Adopted 8/1/14



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FIELD TRIP REQUEST

Today's Date: _____

Group: _____ Supervising Teacher/Coach: _____

A. TRIP TYPE

(check one) Athletics _____ Instructional _____ Extracurricular _____

Trip date: _____ Departure Time: _____

Return Date: _____ Return Time: _____

Destination: _____

Number of Participants: _____ Number of Teachers: _____

Number of Parent Sponsors _____ Cost per student \$ _____

Means of Funding Trip: _____

B. TYPE OF TRANSPORTATION

(check one) School Bus _____ Charter Bus _____ Air _____ Other _____

C. OVERNIGHT TRIP: Yes _____ No _____

Have all students been given the opportunity to attend? _____

Overnight dates: _____

D. EDUCATIONAL OBJECTIVES

How does this trip relate to the curriculum or co-curricular objectives?

What are the expectations for student behavior?

APPROVAL

Act. Coord. _____ Date: _____

Director _____ Date: _____



EXTENDED FIELD TRIP REQUEST

Today's Date: _____

Group: _____ Supervising Teacher/Coach: _____

A. TRIP TYPE

(check one) Athletics _____ Instructional _____ Extracurricular _____

Trip date: _____ Departure Time: _____

Return Date: _____ Return Time: _____

Destination: _____

Number of Participants: _____ Number of Teachers: _____

Number of Parent Sponsors _____ Cost per student \$ _____

Means of Funding Trip: _____

B. TYPE OF TRANSPORTATION

(check one) School Bus _____ Charter Bus _____ Air _____ Other _____

C. OVERNIGHT TRIP: Yes _____ No _____

In-State _____ Out-of-State _____ Out-of-Country _____

Have all students been given the opportunity to attend? _____

Overnight dates: _____

D. EDUCATIONAL OBJECTIVES

How does this trip relate to the curriculum or co-curricular objectives?

What are the expectations for student behavior?

BYLAWS OF UNION COLONY SCHOOL

ARTICLE I

General

- 1.1 Name. The name of this corporation is the Union Colony School.
- 1.2 Purpose. The purpose of these bylaws is to make provision for the functioning of the corporation in accordance with, and subject to, all provisions of its Articles of Incorporation.
- 1.3 Office. The principal office of the corporation shall be located in the Weld County, State of Colorado, or such other site as may be designated by the governing Board from time to time.
- 1.4 Members & Stock. The corporation shall have no members and no stock.
- 1.5 General Powers. The corporation shall have all the powers granted non-profit corporations under the Colorado Revised Nonprofit Corporations Act, and all powers granted to charter schools under the Colorado Charter Schools Act, and all powers appropriate to a nonprofit corporation or charter school provided for in other laws of the State of Colorado now in effect or hereinafter enacted.

ARTICLE II

Board of Directors

2.1 Board Powers & Duties — Policy Governance — Books Open to Board Directors. The business, property and affairs of this Corporation shall be conducted and managed by the Board of Directors ("Board" or "Directors"). The Board shall have full control and responsibility for the affairs and operation of the corporation and may exercise any and all corporate and school powers, subject only to the requirements of the Articles of Incorporation and these Bylaws. In general, the Board shall exercise its powers through

- Establishing general policies for the school;
- Approving the school budget;
- Negotiating, reviewing and approving the charter agreement and other major contracts;
- Causing the preparation and delivery of such reports, applications for renewal or other documents as may be required to continue charter status or otherwise comply with law;
- Contracting with or retaining advisers, employees or agents, as needed from time to time; and,
- Overseeing and reviewing implementation of the budget, agreements and policies governing operation of the school.

Responsibility for day-to-day operations of the school and for implementation of the policies established by the Board shall generally be the responsibility of the Faculty Council and such contractors, employees or others identified by the Board and/or the Faculty Council. All books and records of the corporation shall be open by request of a Director, to inspection by all Directors at any regular meeting of the Board, or by any individual Director at any reasonable time.

2.1.2 Faculty Council. The Faculty Council, consisting of all faculty members, will be the day-to-day decision-making body of the school. The Faculty Council will establish policy and procedure in the following areas:

- Selection and recommendation to the Corporate Board for the employment of certified and classified staff and administration, and other personnel actions;
- General direction, school climate, and future growth;
- Design of the instructional program for students;
- Organization of the courses, programs and curriculum to give appropriate direction to the instructional process;
- Organization of the school to make the most effective use of time and human resources;
- Expenditure of funds;
- Annual proposal of the school budget for formal adoption by the Corporate Board; and
- Resolution of other day-to-day school governance issues.

Faculty Council will establish written procedure for the conduct of the Council and its business, make provisions for conducting Council meetings, select the Council Chairperson, determine a schedule for meeting, and publish agenda and minutes.

2.1.3 Board's Ultimate Authority. If the Faculty Council and Board are not in agreement on an annual budget, the Board may impose the previous year's budget. The Board will also have the authority to expand areas of the budget deemed necessary to meet the legal obligations and day-to-day operations of the school. Following adoption of any working budget under this section, the Faculty Council and Board will each appoint representatives to meet together to promptly resolve any differences between the two bodies. The Faculty Council and Board will each be responsible for working cooperatively to assure that they remain in agreement on budgetary issues, basic school philosophy, and future direction of the educational program.

2.2 Board — Number — Election and Appointment. The full Board will consist of seven directors and will be elected and/or appointed as follows:

Four board directors ("parent-directors") will be elected by parents. The four elected directors will be parents or legal guardians ("parents") of students currently attending Union Colony Schools. At the time of election, two parent-directors will be parents of students currently attending Union Colony Preparatory School and two parent-directors will be parents of students currently attending

Union Colony Elementary School. Parent-directors whose student transitions from Union Colony Elementary School to Union Colony Preparatory School may serve out the duration of their term.

Three board directors will be appointed. These directors may be, but are not required to be, parents of students currently attending Union Colony Schools. One director will be appointed by the Building Corporation; one director will be appointed by the Union Colony Elementary School Faculty Council; and one director will be appointed by the Union Colony Preparatory School Faculty Council.

Board directors shall serve a term of three years and may serve unlimited consecutive terms. Directors may not be employees of UCS or spouses of UCS employees. Elections and appointments will occur no later than the first Monday in May of each year, with newly elected and appointed directors taking office no later than the first Monday in June.

2.3 Officers. The Board shall select its officers from its own number, by majority vote of a quorum. Election of officers shall take place annually at a meeting held in June.

2.4 Vacancies. Upon vacancy for a directorship or an unexpired term in any office, the vacancy may be filled by remaining Directors of the Board, provided that vacancy in a parent/director's position shall be filled with a person who is currently a parent of a student enrolled in the School. Unless a Director is unable or unwilling to serve, or removed under Section 2.11, below, the Director shall continue in office until a replacement is selected. Appointment to a vacancy thereafter will be for the remainder of an unexpired term.

2.5 Officer Powers Not Exclusive — Delegation of Officer Duties. Powers of officers listed herein are not exclusive and the Board may assign officers additional responsibilities by resolution. All responsibilities calling for an officer to "make provision" for certain actions may be fulfilled by delegating said responsibility to any agent of the corporation and assuring that the agent has carried out the responsibility assigned.

2.6 President. The President shall call and preside over Board meetings; may be or designate another officer or individual *ex officio* to any committees as are provided for from time to time; shall appoint chairs of all committees and fill all committee positions provided for from time to time, subject to approval of the Board; and shall make provision for a printed agenda to be distributed to all interested persons at the beginning of each meeting.

2.7 Vice President. The Vice President shall serve as President in the absence or inability of the President and may be delegated by the President any duties or powers of the President. The Vice President may also serve as either Secretary or Treasurer. Upon full assumption of the office of President, the office of Vice President and any other office held by that person shall be vacant.

2.8 Secretary. The Secretary shall make provision for a record to be kept of all

Amended by UCS Board 12/19/2015

meetings of the Board of directors; make provision for all Directors to have a current copy of the charter, articles of incorporation, bylaws, management agreement and tax exempt status of the corporation; make provision for the maintenance and secure preservation of the history of this corporation and its predecessor or successor organizations; make provision for communication to the constituencies of the Corporation on a regular basis; make provision for all notices required by these bylaws or by vote of the Board; report any communications received to the Board as a whole; and make provision for publication of such reports or communications as the Board may direct from time to time.

2.9 Treasurer. The Treasurer shall make provision for the secure deposit of the funds of the corporation and for a full and accurate account of receipts and expenditures and the maintenance of such books of account and records as are necessary to demonstrate compliance with all provisions of the charter-and bylaws of this corporation; make provision for a financial statement to be submitted at every meeting of the corporation and at other times when requested by the Board; and make provision for the accounts to be subject to an annual audit by an Certified Professional Accountant or other appropriately qualified individual.

2.10 Absence or Inability. In the absence or inability of any officer, the Board may delegate the powers and duties of such officer, except as otherwise provided herein, to any Director.

2.11 Removal. A two-thirds vote of disinterested directors may remove a Director for cause, provided that the Director subject to removal for cause must be given advance notice of the proposed cause for removal and an opportunity to address such cause before a vote is taken. Cause may include, but is not limited to (1) that the director has missed three consecutive Board meetings; or (2) that a director has violated a requirement in any Code of Conduct adopted by the Board.

2.12 Appointments & Elections.

2.12.1 Appointments, Removal & Officer Elections. Meetings to appoint directors to the board, fill vacancies, elect officers or remove directors shall only take place at meetings where advance notice has been given, both to the public as required by law, and individually delivered to all Directors no less than forty-eight (48) hours before said meeting.

2.12.2 Parent-Director Elections. The Board will have the power to carry out the annual election of parent-directors, fix the form of ballots, rule on any election dispute, designate directors or employees to carry out tasks necessary to conducting the election, take remedial measures (such as, for good cause, adjusting dates otherwise established in these bylaws), and adopt any other resolution that may be necessary or appropriate to assure that the parents have an appropriate opportunity to elect directors. The Board may establish rules to assure that campaigning does not interfere with the education of students or ordinary operation of the school. Subject to the Board's power to do everything necessary and proper to conduct a fair and open

election, the following guidelines will apply:

- Parents will be eligible to vote so long as a student of theirs is enrolled in the School as of April 1 of a school year.
- There will be no special elections.
- The Board will require that notice of the opportunity to qualify as a candidate for election, including notice of the requirements of this section, be provided to each parent on or before February 15 of each year. To be nominated, a candidate must submit a written statement of their intent to run to the school office on or before March 15. On or before April 1, the Board will certify the slate of candidates.
- If, for any reason, the number of candidates running for office is less than or equal to the number of openings on the Board, all nominees are deemed elected.
- If the number of candidates is greater than the number of openings on the Board, ballots will be designed to allow each parent to cast a number of votes equal to the number of openings, with each parent being able to cast no more than one vote for any one candidate; to allow authentication of ballots; and to preserve secret balloting. Each candidate will be given the opportunity to submit a 300 word statement and two-page resume for distribution with ballots. Ballots must be received on or before the time and date established by the Board.
- On a date fixed by the Board, the Board will provide for persons not running for office to count and verify the ballots. Candidates may observe, or designate a representative to observe, the counting. A quorum for purposes of a valid election will consist of twenty-five percent (25%) of those eligible to vote. Candidates receiving the highest number of votes of a quorum will be elected. In the event of a tie for the last opening, the winning candidate will be determined by lot.

ARTICLE III

Meetings & Committees

3.1 Regular & Special Meetings — Quorum. Regular meetings of the Board shall be held during the year, the times to be fixed by the Board in advance. Notice of regular Board meetings shall be given in writing, in advance of the date of said meeting, to each Director, provided that notice of a schedule of fixed meeting dates shall suffice as such notice. Special meetings may be called by the President, regular meetings may be canceled by the President and, in such cases, an effort will be made to give actual advance notice of such meetings or cancellations to each Director. A majority of the Directors eligible to vote on a matter shall constitute a quorum for conducting business and a majority of a quorum shall be sufficient to take action on any subject. The Board shall conduct all meetings in accordance with the Colorado Open Meetings Act. The Board shall designate the place of posting, as required by that Act.

3.2 Committees. The Board may, by majority vote of a quorum, designate such committees as it deems necessary or appropriate. The President shall appoint persons to the committees so designated, provided that an accountability committee may be organized as required by law and directed by the Board.

ARTICLE IV

Financial Activities

4.1 Contracts & Checks — Faith and Credit. Any and all contracts entered by the corporation shall be signed by the President and attested by the Secretary, provided that checks of the corporation may be signed as otherwise provided by Board resolution. No officer or agent of the corporation has authority to pledge the credit of the corporation in any matter which is not (a) provided for in a formal budget of the corporation or (b) approved by proper advance vote of the Board.

4.2 Conflicting Interest Transactions. Directors hold a position of trust, created in the interest of the common good and for the benefit of the school. Directors shall disclose any known present or potential conflicts of interest, which disclosure shall be reduced to writing, to the Board prior to or at the time set for voting on any conflicting interest transaction. Conflicting interest transactions shall include those involving any “party related to a director” as that term is defined in COLO. REV. STAT. § 7-128-501(5). Written disclosures shall be attached to the minutes of the meeting at which, or the first meeting after, such disclosure has been made. Directors with conflicting interests may be counted as present for purposes of determining a quorum to act and may, in the exercise of their individual discretion, discuss such transactions in public session. Directors with conflicting interests shall not vote on such transactions. Failure to abide by this provision may constitute grounds for removal of a Director. No loans may be made by the corporation to directors or officers. Any director or officer who assents to or

Amended by UCS Board 12/19/2015

participates in making any such loan shall be liable to the corporation for the amount of such loan until it is repaid.

4.3 Director Compensation. Directors are volunteers and shall receive no compensation for service on the Board, provided that the Board may make provision for the corporation to reimburse Directors for reasonable and appropriate out-of-pocket expenses incurred for the benefit of the corporation and school and properly documented for the records of the corporation. Directors shall not be disqualified from receiving reasonable compensation for services rendered to or for the benefit of the corporation in any other capacity, subject to Sections 2.2 and 4.2 of these bylaws.

ARTICLE V *Legal Compliance*

5.1 Primary Board Duty. It is the primary duty of the Board of Directors to further the purposes of the corporation, as set forth in the Articles of Incorporation.

5.2 Consistency with Internal Revenue Code. Notwithstanding any other provision of these bylaws, the corporation shall neither compensate any person, nor reimburse expenses, nor indemnify losses, or purchase any insurance in any manner or to any extent that would jeopardize or be inconsistent with qualification of the corporation as an organization described in section 501(c)(3) of the Internal Revenue Code, or that would result in the imposition of any liability under the Code.

5.3 Severability. If any section, article or other provision of these bylaws or the articles of incorporation is invalidated by any court on any ground, the balance of these articles and bylaws shall be unaffected thereby and shall be construed as if such provision had been repealed by amendment.

5.4 Disposition of Assets. Upon any dissolution of the corporation, assets remaining after satisfaction of those obligations of the corporation incurred in connection with running the charter school authorized by Weld County School District No. 6, will become property of and will be conveyed to the District, as further provided in the charter contract.

ARTICLE VI *Indemnification*

The corporation shall indemnify any person who was, is or is threatened to be made party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative, by reason of the fact that this person is or was an officer or Director of the corporation and acting in that capacity, unless such indemnification is prohibited by law. Any indemnification under this Article shall be made only as authorized on a specific case by a determination of the Board on whether such indemnification is legally permissible, by

Amended by UCS Board 12/19/2015

majority vote of a quorum of Directors, with only Directors not parties to the proceeding counted in satisfying the quorum, or, if a quorum cannot be so obtained, by independent legal counsel selected by majority vote of the full board of directors. The determination made before indemnification is provided shall conform to the requirements of COLO. REV. STAT. § 7-129-102 (1998). An advance of expenses in aid of indemnification shall only be made as allowed by COLO. REV. STAT. § 7-129-104, and as otherwise required by this Article for indemnification generally. The corporation may seek to purchase, maintain or otherwise participate in an insurance plan to enable it to carry out any indemnification called for in this article.

ARTICLE VII

Seal — Fiscal Year

7.1 No Seal — Signatures Sufficient. The corporation will not use a seal. The signatures of duly authorized persons shall be legal and binding.

7.2 Fiscal Year. The fiscal year of the corporation shall be July 1st through June 30th.

ARTICLE VIII

Amendments

8.1 Amendments by Majority Vote & At Regular Meeting. Amendments to the articles and these bylaws, excepting Sections 8.2 and 8.3, may be made by a majority vote of all Directors, at a regular meeting, and not otherwise.

8.2 Notice of Proposal — Advance Reading — Waiver. Advance notice of proposed amendments shall be given to Directors not less than forty-eight hours before a meeting at which the amendment will be proposed. Proposed amendments shall be read at a public meeting not less than thirty days before taking a vote to amend, unless such reading is waived by unanimous consent of those present.

8.3 Amendments Consistent with Charter Contract. No amendment to these bylaws may in any way alter, amend, or controvert any provision of a charter school contract with Weld County School District No. 6, unless such proposed amendment first is submitted to and approved by the Board of Education of said District.

BOARD MEMORANDUM

TO: SCHOOL BOARD
FROM: JIM ANDERSON
SUBJECT: CHRISTMAS GIFT
DATE: NOVEMBER 13, 2019

I think it would be a good gesture for the Board to sponsor a Christmas gift to staff.

The Prep typically goes out to lunch together the final Friday before break.

The Elem is kicking around ideas. They want to make it special to celebrate the SPF ranking.

My suggestion is to commit \$15/head from the Board and leave it up to each building what they do.

Union Colony Schools Financial Statement
October 31, 2019

Description	Y.T.D. Activity	19-20 Approved Budget	Budget Balance	% of Budget 33.33 %	% of Revenue
Per Pupil Revenue	\$ 2,276,724	\$7,173,062	\$ 4,896,338	31.74%	
Interest Income	\$ 9,111	\$1,296	\$ (7,815)	703.01%	
Title II Grant Revenue	\$ -	\$24,654	\$ 24,654	0.00%	
Title IV Grant Revenue	\$ -	\$10,942	\$ 10,942	0.00%	
Grant- Capital Construction	\$ 78,445	\$230,097	\$ 151,652	34.09%	
Grant-Counselor Corp	\$ -	\$80,000	\$ 80,000	0.00%	
Grant-At Risk Funding	\$ -	\$0	\$ -	#DIV/0!	
READ ACT Grant	\$ 50,498	\$58,607	\$ 8,109	86.16%	
ELPA Grant Revenue	\$ 46,301	\$39,415	\$ (6,886)	117.47%	
ELPA Grant- PD	\$ 54,366	\$48,092	\$ (6,274)	113.05%	
2018 Mill Levy Override	\$ 219,815	\$659,369	\$ 439,554	33.34%	
ES Building Rental Income	\$ 7,800	\$5,400	\$ (2,400)	144.44%	
Oil & Gas Revenue- Weld County	\$ 19,909	\$0	\$ (19,909)	#DIV/0!	
SPED Services Reimb Revenue	\$ 51,982	\$174,658	\$ 122,676	29.76%	
WCSD Reimb SPED Salaries	\$ -	\$157,947	\$ 157,947	0.00%	
Transportation Reimb Revenue	\$ 11,899	\$2,834	\$ (9,065)	419.87%	
PY District Reconciliation Rev	\$ -	\$0	\$ -	#DIV/0!	
Erate Reimb for Internet Service	\$ 25,851	\$64,000	\$ 38,149	40.39%	
Other Revenue -donations	\$ 2,186	\$7,129	\$ 4,943	30.66%	
MLO carryover	\$ -	\$275,000	\$ 275,000	0.00%	
Transfer from reserves	\$ -	\$150,000	\$ 150,000	0.00%	
Revenue Totals	\$ 2,854,887	\$ 9,162,502	\$ 6,307,615	31.16%	
Salaries-Teachers	\$ 596,289	\$ 2,417,254	\$ 1,820,965	24.67%	
Substitute Pay	\$ 11,270	\$ 50,643	\$ 39,373	22.25%	
SALARIES-Extra Duty Pay	\$ 20,525	\$ 75,000	\$ 54,475	27.37%	
SALARIES-Administrative	\$ 257,248	\$ 771,746	\$ 514,498	33.33%	
Salaries- Counselor Grant	\$ 10,746	\$ 41,545	\$ 30,799	25.87%	
Salaries- READ Act	\$ -	\$ -	\$ -	#DIV/0!	
Title II Grant Expense (Interventionist)	\$ 18,145	\$ 25,375	\$ 7,230	71.51%	
ELPA Grant Salary (ELL)	\$ 19,702	\$ 87,507	\$ 67,805	22.51%	
SALARIES-Staff	\$ 105,420	\$ 418,511	\$ 313,091	25.19%	
Salaries	\$ 1,039,345	\$ 3,887,581	\$ 2,848,236	26.74%	
Sick Leave Bank	\$ -	\$ 15,671	\$ 15,671	0.00%	
Life Insurance	\$ 3,401	\$ 13,720	\$ 10,319	24.79%	
SUTA ER	\$ 3,050	\$ 10,304	\$ 7,254	29.60%	
Payroll Taxes ER portion	\$ 14,711	\$ 56,370	\$ 41,659	26.10%	
Counselor Grant benefits	\$ 3,752	\$ 17,247	\$ 13,495	21.75%	
PERA Employer Contribution	\$ 206,471	\$ 793,067	\$ 586,596	26.03%	
Health Ins ER Contrib	\$ 190,208	\$ 567,732	\$ 377,524	33.50%	
Employee Benefits	\$ 421,593	\$ 1,474,111	\$ 1,052,518	28.60%	58.52%
Special Education Services	\$ 240,714	\$ 804,799	\$ 564,085	29.91%	
Bank Fees	\$ -	\$ 495	\$ 495	0.00%	
Prof Develop Staff	\$ 19,395	\$ 50,000	\$ 30,605	38.79%	
Poudre Learning Center-Prep	\$ -	\$ -	\$ -	#DIV/0!	
Counselor Grant exp	\$ 9,537	\$ 23,015	\$ 13,478	41.44%	
Alpine-ES	\$ 2,775	\$ 8,325	\$ 5,550	33.33%	
Infinite Campus/Frontline	\$ 10,327	\$ 20,000	\$ 9,673	51.64%	
District Admin Cost	\$ 38,547	\$ 129,281	\$ 90,734	29.82%	
Board Prof Dev	\$ 26	\$ 3,000	\$ 2,974	0.87%	
Consultant Fees-erate	\$ 1,500	\$ 1,500	\$ -	100.00%	
Legal Services	\$ 1,439	\$ 4,020	\$ 2,581	35.80%	
Payroll /Accounting	\$ 5,588	\$ 12,000	\$ 6,412	46.57%	
Elev/Fire monitoring	\$ 708	\$ 2,912	\$ 2,204	24.31%	
Background Check/Physicals	\$ 890	\$ 2,000	\$ 1,110	44.50%	
Pur Prof & Tech Ser	\$ 331,446	\$ 1,061,347	\$ 729,901	31.23%	11.58%
Copy Machine Rental	\$ 9,201	\$ 27,532	\$ 18,331	33.42%	
Water/Sewage	\$ 18,561	\$ 25,000	\$ 6,439	74.24%	
Trash Services	\$ 5,356	\$ 14,000	\$ 8,644	38.26%	
Facilities Maint/Equip/Repair	\$ 26,225	\$ 57,441	\$ 31,216	45.66%	

Electricity	\$ 27,553	\$ 89,680	\$ 62,127	30.72%	
Gas	\$ 730	\$ 18,000	\$ 17,270	4.06%	
Building Lease	\$ 380,067	\$ 1,170,885	\$ 790,818	32.46%	
Purchased Property Services	\$ 467,693	\$ 1,402,538	\$ 934,845	33.35%	15.31%
Bus Service/Maint Union Colony	\$ 19,583	\$ 35,000	\$ 15,417	55.95%	
Technology Support	\$ -	\$ 5,500	\$ 5,500	0.00%	
School Messenger	\$ 267	\$ 1,178	\$ 911	22.67%	
Testing	\$ 9,775	\$ 10,000	\$ 225	97.75%	
Holistic Review	\$ 2,800	\$ -	\$ (2,800)	#DIV/0!	
AIMS Post Secondary	\$ 672	\$ 71,485	\$ 70,813	0.94%	
Postage and Shipping	\$ -	\$ 6,783	\$ 6,783	0.00%	
Safety/Security	\$ 1,387	\$ 5,000	\$ 3,613	27.74%	
Contract cleaning services	\$ 21,266	\$ 61,000	\$ 39,734	34.86%	
Internet/ Tech Services	\$ 25,377	\$ 70,000	\$ 44,623	36.25%	
Student Transportation (driveline)	\$ 2,560	\$ 9,889	\$ 7,329	25.89%	
Telephone	\$ 8,394	\$ 31,480	\$ 23,086	26.66%	
Oper Ins Liab/Property	\$ 31,750	\$ 59,090	\$ 27,340	53.73%	
Workers Comp Insurance	\$ 19,374	\$ 20,892	\$ 1,518	92.73%	
Marketing/Recruiting/Web	\$ 2,631	\$ 10,504	\$ 7,873	25.05%	
Other Purchased Services	\$ 145,836	\$ 397,801	\$ 251,965	36.66%	4.34%
Class Budgets	\$ 19,730	\$ 40,000	\$ 20,270	49.33%	
Curriculum	\$ -	\$ 40,000	\$ 40,000	0.00%	
Athletics- Prep	\$ 6,466	\$ 10,000	\$ 3,534	64.66%	
Drama props and supplies	\$ -	\$ 2,000	\$ 2,000	0.00%	
Community Outreach	\$ 775	\$ 5,000	\$ 4,225	15.50%	
MLO General Expenses	\$ 233,837	\$ 430,000	\$ 196,163	54.38%	
Food Service	\$ 2,700	\$ 3,500	\$ 800	77.14%	
General Office Supplies	\$ 6,170	\$ 21,700	\$ 15,530	28.43%	
PBIS Supplies	\$ 408	\$ 3,000	\$ 2,592	13.60%	
General Misc Supplies	\$ 450	\$ 2,971	\$ 2,521	15.15%	
Facility Supplies	\$ 9,725	\$ 30,000	\$ 20,275	32.42%	
Supplies	\$ 280,261	\$ 588,171	\$ 307,910	47.65%	6.42%
Tech Supply/Equip	\$ 15,487	\$ 37,000	\$ 21,513	41.86%	
Small Equip/furniture	\$ 1,506	\$ 10,000	\$ 8,494	15.06%	
Capital Outlay Facilities	\$ -	\$ -	\$ -	#DIV/0!	
Auto Expense	\$ 273	\$ 2,552	\$ 2,279	10.70%	
Property	\$ 17,266	\$ 49,552	\$ 32,286	34.84%	0.54%
PY reconciliation fees	\$ 10,983	\$ 28,415	\$ 17,432	38.65%	
Dues/Memberships	\$ 8,301	\$ 11,119	\$ 2,818	74.66%	
Other Objects	\$ 19,284	\$ 39,534	\$ 20,250	48.78%	0.43%
Expense Totals	\$ 2,722,724	\$ 8,900,635	\$ 6,177,911	30.59%	
Net Surplus/ (Deficit)	\$ 132,163	\$ 261,867			

Fund Balance Projection		19-20 Approved Budget
Beginning Fund Balance 7/1/19		\$ 2,969,507
Net Increase/ (Decrease) projected		\$ 261,867
Projected Ending Fund Balance 6/30/20		\$ 3,231,374
Fund Balance Allocation Projection		
Non-Spendable FB	\$ 3,250	
Reserved- READ ACT unspent 14-15	\$ -	
Reserved- READ ACT unspent 15-16	\$ -	
Educational purposes- Mill Levy	\$ 263,238	
Restricted FB (TABOR)	\$ 253,962	
Unrestricted FB	\$ 2,710,924	
Total Fund Balance Projected 6/30/20	\$ 3,231,374	

\$ 24,385.30 cash per day

Final 19/20 audit

111 days cash on hand

\$ 445,032 5% bond reserve level

YTD

\$ 132,163 Net surplus both schools

Union Colony Schools Balance Sheet 10/31/2019

<u>Assets Total</u>	<u>Combined</u>
Checking	\$ 3,164,377
Savings Account	\$ -
Prepaid ins	\$ 3,160,310
Accounts Receivable	\$ -
Other assets	\$ 4,067
	\$ -
<u>Liabilities Total</u>	<u>\$ (1,199)</u>
Accounts Payable	\$ 8,064
Accrued liabilities	\$ (9,263)
<u>Fund Balances Total</u>	<u>\$ 3,164,377</u>
Nond spendable (prepaid)	\$ 3,250
TABOR	\$ 253,962
Unrestricted	\$ 2,775,002
Net Income/Loss	\$ 132,163
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 3,163,178</u>

Building loan as of 10/31/19	18,585,000.00
Principal balance	
Accrued interest	75,370.83

To: Union Colony School Board

From: Lyndsay Baker

Date: Nov. 11

Re: High school volleyball

The high school volleyball team as advanced to the State Tournament for the 3rd time in school history. November 14th-16th the Lady Timberwolves will be playing for a chance to win the 2A State Champs. Their 1st game will be Thursday at 3:30. These ladies are amazing. They have put in so much time and effort this season. Their record of 21-3 is the best in school history and it's the first time every in any sport at UC, that a Regional Title has been won. I'm so excited to get a chance to coach at the State Tournament and so blessed it's with these girls.

To: Union Colony School Board

From: James Nyblade

Date: 11/12/2019

Re: Facilities and Transportation

Good morning, here is what's happening in the world of Facilities and Transportation departments.

Facilities Department: Minor repairs and teacher requests, Changed filters in rooftop units at the Prep.

We will be polishing the concrete floors in the commons Nov. 25, 26 and 27th.

Installing a shelf in the concession stand for the friends group.

Transportation Department: Bus maintenance, changed wiper blades on Buses 3,4,5 checked fluids.

On November 6th CDE Transportation Dept. performed a School Transportation Assistance Review. We only had 2 minor document issues. I have already fixed the infractions and we are 100% compliant with state and federal regulations.