

Union Colony School Board Meeting Minutes

06/20/2020

Members in Attendance

Heather Bunyan, President
Matt Walsh, Vice President
Sarah Mitchell, Secretary
Jamie Wood, Member
Veronica Armendariz, Member
Tim Marquart, Member

Members Absent

Kristen Arnold, Member

Administration in Attendance

Jim Anderson, Director
Alycia Burns, UCPS Principal
Jemiah Fowler, UCPS Assistant Principal
Dave Warner, UCES Principal
Mandy Bailey, UCES Assistant Principal
Angie Emmons, Finance Manager

Called to order at 8:00 am

Action Items

- Approval of Consent Agenda – motion made by Armendariz, seconded by Walsh, motion passes.
The consent agenda included:
 - Minutes from May 24, 2020 meeting
 - Chantal Bourveron's resignation
- Approval of Board Officer Elections – motion made by Walsh, seconded by Marquart, motion passes. The elected Board positions are:
 - President – Heather Bunyan
 - Vice President – Veronica Armendariz
 - Secretary – Jamie Woods
 - Treasurer – Kristen Arnold
- Approval of 20/21 Budget as proposed with the following changes:
 - Add employer paid vision/dental insurance benefits
 - Add full-step pay increase for coaches
 - ½-step for all personnel effective immediately
 - Additional ½-step increase pending Board approval based on state of financial situation at later time in year
 - Motion made by Mitchell, seconded by Walsh, motion passed.
 - Discussion around the 20/21 Budget: State budget cuts lowered from a recommended 15% down to 5%. Per pupil revenue has been budgeted 5% lower per D6. MLO funding has not decreased. Federal aid will be available for Covid related expenses, but final amount has not yet been determined. 20/21 budget will require a transfer from reserves of \$200K to cover decreased revenue. Concern was voiced as the District is still giving standard raises but UC schools

have issued a pay freeze. The Board worries that staff could become upset about having money in reserves but benefits and raises are taken away. Because teachers are the biggest asset of the school, we need to remain competitive in order to retain them. Estimates for Covid Relief Funds for the 20/21 school year are \$675 with approximately \$575K needing to be spent by 12/31/2020.

- The year to date budget is tracking ahead of schedule. Capital construction will end up with surplus. Have to wait for end of fiscal year to submit for E-rate reimbursement. Employee costs were over budget to pay for the unannounced PERA audit this year.
- Approval of Personnel Assignments – motion made by Walsh, seconded by Wood, motion passed.
- Approval of UCPS Site plan pending a formal State denial – motion made by Wood, seconded by Armendariz, motion passed.

Discussion Items

- Roche Construction
 - Parking lot will be an overlay and striping, not full re-do.
 - New site plan does not change parking lot structures and concern was brought up about the continued use of main road to park buses while children are loading/unloading. Overnight bus parking will continue to be at UCPS.
 - Thomas Roche will get with team to include an outdoor classroom space on new lawn.
- 20/21 Educational Outlook
 - Will be starting semester with 100% in person learning, but with online contingency.
 - One-to-One Learning
 - Anticipated Covid Relief Funds will allow us to purchase new Chromebooks to allow assignment to each student. Plan starts with assigning brand new Chromebooks to 3rd and 8th graders. Because of the online teaching, waitlist for Chromebooks will most likely result in less than 100% implementation by start of semester.
 - Tom is looking into insurance plans and costs. Possibly charge parents small insurance fee to cover damage. He is also working on increasing the internet bandwidth on campus to account for more users. A good system for monitoring students during class is also vital.
 - Teachers will each receive tablets with writing and projection capabilities. Admin will receive new laptops. Each classroom will receive a doc/web cam to facilitate full tablet functionality.
 - Tom will look into work studies/interns from Aims and UNC to help with learning curve.
 - The biggest hurdle for the year will be preventing sick kids from coming to school.
 - UC Schools will continue their contract with school resource officers unchanged.

Reports

- Board
 - Jim will write this month's newsletter message. The responsibility will now be a part of the Secretary's job description.
- Departments
 - Preparatory – Athletics in CO were able to resume with out of building activities June 15 and in building activities June 22. Fall athletics will be able to start on time. Will be modifying current recommendations based on our facilities and capabilities. Buses have had annual inspections and are planning on running as normal. Currently have active waitlists in four grade levels; enrollment looks strong. Retention between 19/20 and 20/21 is higher than past years. Graduation is scheduled for July 27 at 8 am. Each student will be able to invite four guests. Front Range Media will be streaming the ceremony. Currently looking at ideas to modify the music class with shared instruments in order to stay within regulations.
 - Elementary – State licensure now includes another 100 hours of professional development with a 10 hour requirement pertaining to students with disabilities. David and Mandy will be working on making specific reopening plans this week. The Bookmobile will be at the elementary campus every Saturday through the summer, excluding July 4.
- Finance
 - See above section under 20/21 Budget.
- Director
 - Will be on vacation for the next two weeks with little to no service. Jim stated his appreciation to the Board for reinstating staff benefits/pay increase.

Meeting adjourned at 10:33 am.