

Union Colony Schools Board Meeting Minutes
8/25/18

Members in Attendance

Jamie Wood, President
Heather Bunyan, Vice President
Matt Walsh, Secretary
Weston Edmunds, Member
Sarah Mitchell, Member

Administration

Jim Anderson, Director
Kevin Rouse, UCPS Principal

Members Absent

Chris Nation
Susan Ackerman

The Board meeting was held at Union Colony Preparatory School, 2000 Clubhouse Drive, Greeley, CO 80634 on August 25, 2018. The meeting was called to order at 9:35 AM (after school tour).

Action Items

- Consent agenda was approved. Motion by Bunyan. Second by Mitchell. Motion passed. Consent agenda included:
 - Approval of minutes from July 21, 2018 regular meeting.
 - Approval of Valyne Esquibel as Elementary PE Teacher
 - Approval of revised calendar.
- Consideration of buying or repairing maintenance vehicle. Motion to spend up to \$25,000 to replace existing maintenance truck (18 years old, needing \$6,000 worth of repairs) rather than repair it made by Walsh. Second by Edmunds. Motion passed unanimously.

Discussion Items

Construction

Owner's Representative Jeff Reed:

- Asbestos removal update: 1-2% asbestos remain in old building blocks; structural deficiency if grinding proceeds. No permit to seal blocks in order to demo. May need to install temporary bearing walls to bag and remove or finish grinding existing block. Reed to meet next week with contractors and Roche about issue. Asbestos costs may supercede budget but still can pull from other lines items to supplement. Still within budget. Possibility of applying for a BEST Grant to help with cost of building project.

- Demolition: Middle portion of old school will be demoed soon. Permit has been applied for and will be received within 10 days. Once demoed, new structure can be finalized on west end.
- TCO (Temporary Certificate of Occupancy): All work on the project must be completed (including demo of old building) before the TCO can convert to full CO. TCO has no expiration date.
- Still to come: Punch list items, dishwasher installation, bell system volumes, sound panels in gym, sound mitigation in science rooms and possibly lunchroom, internal signage for rooms, exterior drainage at entrance, air conditioning units above the gym 2-3 weeks, concrete floors - the polished concrete floors did not turn out as well as expected, Roche will be re-doing the floors, likely during Thanksgiving or winter break because it could involve grinding of old concrete and pouring of new and the floors will need time to set.

Facilities update

Jim Nyblade

- update on repairs needed for our 18 year old maintenance truck. \$6000 needed to repair. Research on possible replacement vehicles. (motion passed to buy new vehicle).
- update on xeriscape and landscape at elementary school.
- training from Roche on new electrical and HVAC systems

Enrollment Update

Kevin Rouse

- currently no waiting list for 9th and 10th graders to enroll. Possibility of enrolling 10 more students in the 6th, 7th and 8th grades depending on splitting larger classes. Elementary authorized to take up to 78 students in 2nd and 3rd grades. Kevin is working to get 6-9th grades to 78 as well by October count. Anticipate increased enrollment next year with completion of new building, added post-secondary opportunities at Aims CC and recognition as one of the top 3 Transformational Impact High Schools in the state by Colorado Succeeds.

Assessment Results

Jim Anderson

- board received full preliminary report from Colorado Dept. of Education. Results to be released to the public on Monday, 8-27-18. The middle school needs the most improvement with English Language Arts. The elementary needs improvement with science. See printed Performance Framework kept by Secretary or in front office.

Reports

Board

- Module 7: Strategic Planning
- Newsletter: behind due to delayed start of school
- Strategic Plan: discussion of adding strategic planning responsibility to existing Accountability Committee or creating an ad hoc committee. CASB offers assistance with school strategic

planning. Unified Improvement Plan to be completed whether or not the state requires it. It's good goal setting.

-Faculty Council Sign-up: 2 months already selected, need to have board representation at first meetings at Prep and Elementary schools

-Resume policy review in September

Director

-Sign at old building.

Finance Manager

Jim Anderson reviewed the UCS Financial Statement and Balance sheet dated July 31, 2018. Net surplus year to date is \$164,459.

Departments

Kevin Rouse: update on Raptor and sign in for visitors. Parent Teacher Conference coming up to be held in the gym. Recovery class to be offered online. Online classes being considered for upperclassmen. 10 person delegation invited to attend Colorado Succeeds event on September 18th to learn winner of Transitional Impact award. UCPS is top three finalist.

Correspondence

None to review.

Other Business

Prep Open House TBD

Prep Faculty Council 8-31-18 at 2:45 PM

Elem Faculty Council 9-7-18 at 3:00 PM

Elem Family Literacy Night 9-13-18 at 6:00 PM

Evans Heritage Day 9-15-18 at 10:00 AM

Board Meeting at Elementary 9-15-18 at 9:00 AM

Counselor grant

-ASCENT report

Accountability Committee

-Family Engagement Plan

School Performance Framework

Adjournment

Meeting adjourned at 11:05 AM