

Union Colony Schools Board Meeting Minutes

06/15/2019

Members in Attendance

Heather Bunyan, President
Sarah Mitchell, Secretary
Jamie Wood, Member
Veronica Armendariz, Member

Administration Present

Jim Anderson, Director
Mandy Bailey, UCES Vice Principal
Angie Emmons, Finance Manager

Members Absent

Matt Walsh, Vice President
Cortney Walker, Treasurer
Kristin Arnold, Member

Action Items

- Consideration of Board Officer elections approved. Motion by Armendariz, seconded by Bunyan. Unanimous vote. Board Officers include: Heather Bunyan - President; Matt Walsh - Vice President; Sarah Mitchell - Secretary; Cortney Walker - Treasurer.
- Consent Agenda was approved. Motion by Armendariz, seconded by Mitchell. Unanimous vote. Consent Agenda included:
 - Approval of minutes from the May 18, 2019 regular meeting
 - Approval of resignations of Ellen Clark, Ryan Paul and Jordan Conner
- Consideration of 2019/2020 Budget. Motion by Mitchell, seconded by Armendariz. Motion passed unanimously.
- Consideration of Administrative Salary Schedule. Motion by Wood, seconded by Armendariz. Motion passed unanimously.

Discussion Items

- Construction
 - Owner's Representative (not present). Via emails between Jim and Dan - Flooring: waiting on a ship date from the manufacturer and then installation can be scheduled. A walk-through will be required before, during, and after installation. Shadowfax: Asbestos report received and will be turned into the state for the permit before July. Trophy cases: UCS will be going with an outside commercial vendor. Hail guards: completed.

- Holistic Review
 - UCS has held several meetings to discuss Precision's review and suggestions. Several committees have already been formed to discuss implementation of said suggestions. Committee sign ups have been filling up and faculty and staff are showing strong interest in improving UCS. Professional Development days are scheduled. A committee will be formed to discuss individual responsibilities of admin, Faculty Council and the Board.
- Summer facilities update
 - UCES parking lot repaved and repainted.
- Personnel update
 - UCES has hired two paras - SPED para and a temp para
 - UCPS filled the MS Math position and opened an Admin Assistant position
- 2019/2020 Board meeting schedule
 - Current Board meetings are the 3rd Saturday of the month at 9 AM. A proposal will be presented next month (July) for possible changes to be considered. Jim, Heather, and Matt will prepare the proposal.
- K-12 security protocol/procedures
 - ALICE certification is in the process of renewing. An additional 12 security cameras are being installed in the elementary school. UC will continue to use the RAPTR program. The goal this year is to increase parent communication to parents in the event of an emergency.

Reports

- Board
 - Module 2: legal & Policy Issues (Jamie)
 - Jamie reminded us that federal & state laws are frequently updated, so we should be aware of legislative updates. Recommends Board members to review agreements in Module.
 - Next month - Module 6 - to be summarized by Armendariz
 - Policy Review
 - GKQ Support Staff Termination of Employment - title needs to be updated to replace "Support" with "Classified"
 - IB Academic Freedom, IGA Curriculum Development, IGA-R Curriculum Development Procedure, and IGD Curriculum Adoption reviewed with no changes.

- Annual Board Code of Conduct agreement reviewed and signed.
 - Planning Calendar - Sign Up Genius portal will be set up for Board to attend Faculty Council meetings throughout the year.
- Departments
 - Administration
 - UCES is looking into alternatives for traditional consequences to modify and fit the needs of students. The ES admin is reviewing the Holistic Review and finding suggestions to implement for next year including teacher support resources, talent development and professional development.
 - UCPS staff will continue to use ALICE during the 19/20 school year. They will be working with Aims and GPD to run an evacuation drill at some point during the school year. MS math, science, and social studies positions have been filled along with HS science. They are still looking for and English para.
 - Financial
 - YTD budget to tracking well - final closing of fiscal year will take place in July.
 - Director
 - Jim is looking into increasing unity between the campus'. This includes a mentor/coordinator program and a weekly newsletter for faculty & staff.
 - USC Admission Policy updated
 - Committee Protocol updated
 - Departments
 - Nothing to report.
- Correspondence
 - Jemiah Fowler sent email regarding updates with athletics, bus and school data. Arendariz will follow up.

Other business

- 7/1-7/5 Union Colony Schools offices closed
- 7/20 9:00AM Board meeting at the Preparatory School

Adjournment

Meeting ended at 10:29 AM.