

## **Union Colony Schools Board Meeting Minutes**

### **3-19-19**

#### **Members in Attendance**

Jamie Wood, President  
Heather Bunyan, Vice President  
Matt Walsh, Secretary  
Veronica Armendariz, Member  
Sarah Mitchell, Member

#### **Administration**

Jim Anderson, Director  
Ken Wildenstein, UCES Principal  
Mandy Bailey, UCES Vice Principal  
Kevin Rouse, UCPS Principal  
Angie Emmons, Finance Director

#### **Members Absent**

Courtney Walker  
One vacant position

#### **Action Items**

- Consent Agenda approved, motion by Bunyan, second by Armendariz. Unanimous vote in favor. Consent Agenda included:
  - Approval of minutes from Board meeting on February 16, 2019
  - Approval of resignations: Cathy Hoyt, Karin Neidfeldt, Ashley Russolello, and Ashley Blankenship
- Approval of amended policy GCOA Evaluation of Instructional Staff. Motion by Walsh, second by Armendariz. Unanimous vote in favor.
- Approval of Budget Committee's recommended use of MLO funds. Motion by Walsh, second by Mitchell. Unanimous vote in favor.
- Approval of \$613,283.03 to complete building project (including abatement and repaving old parking lot). Motion by Walsh, second by Bunyan. Motion passed 4 to 1.
- Approval of Armendariz' appointment to Elementary Parent Director position on UCS Board for term ending in May 2022. Motion by Bunyan, second by Mitchell. Unanimous vote in favor.

#### **Discussion Items**

- Construction
  - Owners Representative Jeff Reid reported that CDPHE approved the open air abatement variance pending approval of the removal plan. Site and building abatement demo to begin May/June 2019. Field and parking lot completion scheduled for September 2019. Roche to address floors in corridors in summer 2019. Researching different flooring options other than polished concrete which Board rejected as dissatisfactory.
- Holistic Review Update

- Week of March 25th Precision will be interviewing staff and Board members at both campuses. A report will be presented to the Board at the May meeting. The cost of the review is covered by a grant.
- 19/20 Calendar Update
  - Rough draft calendar completed and will go to Faculty Council for approval on April 5, 2019 before being sent to the Board. Biggest change is no early release which offers more K-12 combined activities and combined in-service days for professional development.
- 19/20 Budget Update
  - Too early in year for definitive projections but per pupil revenue is estimated at \$7 million based on a 2.7% increase over last year. Payroll (largest expense) is increased by 2.5% - currently in hiring season. Internet rebate (E-rate) increased by \$40K. Saving money with Tiger gas, small buses and phone lines which offered us a lower rate to keep UCS from moving to another company. Applying for another counselor grant to get second counselor.
- Staff Survey regarding Board Performance
  - Overall majority of responses "agree or mostly agree". Board self-evaluation forthcoming in survey monkey.
- Personnel Update
  - Teacher shortage statewide - Wildenstein and Fowler attended teacher job fair recently. Wildenstein reported the event was poorly attended and they left after meeting only 8 potential candidates. Potential candidates have been identified and several have visited the school today including a former student teacher who taught at UCS.
- Staff Appreciation May 7
  - Board authorized Anderson to purchase meal for staff out of Board line item.

## Reports

- Board
  - Module 18 - Selecting, Reviewing and Supporting Administrator. Walsh reported on module and encouraged Anderson to approach the Board with any training or professional development ideas he may have in support of the school's vision and mission.
  - Newsletter - Anderson to include broad description on MLO expenses for taxpayer appreciation
  - Policy Review - GDBA, GCBC, GDD, GDO and GDQD policies all reviewed by Anderson and are up to date and standard. Potential change to GDD for 12 month employee to receive 12 paid days off instead of 9 like the 9 month employees have. This would be proportional with the 3 extra months those employees work. Also, will consider eliminating Colorado Day as a holiday. This to be addressed in future meeting as an action item.

- Open Board Seat - Staff at Prep School has made recommendations. Wood has started to contact those people on the list. Looking for additional recommendations.
- Departments
  - Principal Rouse - Naviance implementation going well headed by Ms. Kubat. Concerts ongoing. MS girls basketball took 2nd place in NCIL Silver Division Tournament. MS girls soccer just started their inaugural year and practice at Aims. Career technology classes being offered for freshmen, sophomores and juniors. Rouse will enter all classes into Infinite Campus in order to build a class schedule that will best accommodate Senior Thesis, band electives, AP courses etc. with a goal of having schedules completed earlier than in past years.
  - Principal Wildenstein - COGT testing completed for 2nd graders. Continue to work on counselor grant using Prep school grant at framework. PBIS - going well. Focusing on preparing families for kindergarten experience. Looking for available spaces in Elementary School. (possibility of purchasing a modular building).
  - Director - adding \$40K worth of equipment and bandwidth for around \$20K due to E-rate savings. Statewide graduation rate is 80.7% for freshman cohort. District 6 is at 81.5% and UC Prep is at 94.1% (32 out of 34 students who were freshmen at UC Prep). Recent meeting with Title 1 representative.
  - Departments- Emmons: \$570K transfer from reserves for purchase of Shadowfax and MLO carryover from 17/18 school year. Expenses tracking low. Total expenses still under budget due to transfer.
  - Correspondence - letters from Jemiah Fowler and Principal Rouse.

#### **Other Business**

- 03-12 6:00 Basketball Awards Night
- 04-05 8:00 Faculty Council at Elementary (Calendar / Budget)
- 04-05 1:00 Faculty Council at Preparatory School
- 04-12 2:30 Faculty Council at Elementary School
- 04-20 9:00 Board Meeting at Elementary School

#### **Adjournment**

Meeting adjourned at 8:31 PM