

**Union Colony Schools Board Meeting Minutes  
2-18-19**

**Members in Attendance**

Jamie Wood, President  
Heather Bunyan, Vice President  
Matt Walsh, Secretary  
Veronica Armendariz, Member  
Sarah Mitchell, Member  
Courtney Walker, Member

**Administration**

Jim Anderson, Director  
Ken Wildenstein, UCES Principal  
Mandy Bailey, UCES Vice Principal  
Angie Emmons, Finance Director

**Action Items**

- Consent Agenda approved, motion by Bunyan, second by Walsh. Unanimous vote in favor. Consent agenda included:
  - Approval of minutes from January 19, 2019 regular meeting.
  - Approval of amended policy GCG/GCGA Substitute Professional Staff Employment/Qualifications
  - Acceptance of resignation of Board Director Chris Nation as secondary parent representative
- Approval of Cortney Walker's appointment to UCS Board to fill the Building Corp vacancy. Motion by Bunyan, second by Mitchell. Unanimous vote in favor.
- Consideration of rescheduling the March Board meeting to March 19, 2019 at 7:00 PM due to Spring Break. Motion by Mitchell, second by Armendariz. Unanimous vote in favor.

**Discussion Items**

- Construction
  - Dan Tran (Roche Constructors) and Jeff Reid (conference call): Asbestos abatement update. CDPHE has requested additional information on our open air permit believing not all other options have been exhausted despite our letter from structural engineer to the contrary. Appeal letter from National Inspections to arrive Monday (2/18/19) and engineer will add comments to unsafe work environment to further abate asbestos by hand. Another appeal letter to be submitted on around 2/20/19 to CDPHE with timely response expected. Cost to complete project (including Shadowfax demo) is \$613,283.03 assuming we get open air destruction permit. Add roughly \$200K without permit). Anderson recommends completing project as proposed which will leave roughly \$2 Million in reserve after completed. Deadline for construction plan 3/19/19. Shadowfax was officially purchased. Summer 2019 floors to be redone throughout the building. Discussion of possibly using LVT flooring instead of grinding and polishing the cement. Board to explore options for flooring types.
- Enrollment / Wait List / Lottery
  - Anderson. Current enrollment: 823. 894 anticipated for 2019-2020 school year.

- Strategic planning: Precision Consulting selected out of 6 finalists. They will spend 3 days at each campus and will be paid out of \$25,000 federal grant.
- 19/20 Calendar and Budget development: Anderson to meet with both committees at same time going forward.
- Identifying categories and priorities for how to spend the MLO. Board to have input as well; specifically want to enhance technology program and expand internet bandwidth.

## **Reports**

### **• Board**

- Module 9: Board Financial Oversight - Bunyan: Board Treasurer ought to be well educated and in close contact with Finance manager at the school.
- Newsletter: to include report on Strategic Planning process
- Policy Review: GCOA - Evaluation of Instruction Staff. Obsolete and will be revised by Anderson to reflect similar process to CASB. GCQA/GCQB Instructional / Administrative Staff Reduction in Force. GCU / GDS Staff Memberships in Professional Organizations
- Open Board Seat - Anderson will reach out to Prep faculty to get recommendations to fill in to end of term (summer 2020).
- Board Survey. Anderson to send out Survey Monkey assessment

### **• Departments**

- Principal Wildenstein: Parent/Teacher conference participation down (84%) possibly due to illness and holiday. Intend to partner with Compass (DHS) for support for kids. United Way promoting child care and booster seats. Met with 96% of staff to discuss goals and needed support. Completed 68% of required observation this year. Report on 5th grade field trip to Young Ameritowne at Aims CC. Volunteer appreciation breakfast , 12-15 attendees.
- Assistant Principal Bailey: Completed WIDA testing for English learners (@ 1/3 of Elementary students). Continuing CMAS testing for 3rd, 4th and 5th grade kids. 4th Grade to take social studies test also. 2nd grade kids to take CogAT to identify students for advanced learning plan. Met with reading company rep for quote on new materials for K-7. Rough estimate of \$25-\$30,000 for ARC consumable materials.
- Financial, Emmons: Total expenses tracking 4% ahead. 2016-17 Transportation reimbursement is in and accounted for. Form 990 was filed last week. Bond balance to be added to monthly financial statement.
- Director Anderson: asking faculty at both schools to advise if they will be leaving. So far, Kindergarten and two science teachers known to be leaving. Custodian / bus driver has been replaced and will start 2/19/19. Infusion of \$275K if all day Kindergarten passes.
- Correspondence: Letters from Fowler, Duncan, Hutchins and Strausheim. Replies forthcoming from board members.

**Other Business**

- 03-01 2:45 Prep Faculty Council (Bunyan)
- 03-08 2:30 Elementary Faculty Council (Armendariz)
- 03-19 7:00P Board Meeting at Prep

**Adjournment**

Meeting adjourned at 10:31 AM