

**Union Colony Schools Board Meeting Minutes
1-19-19**

Members in Attendance

Jamie Wood, President
Heather Bunyan, Vice President
Matt Walsh, Secretary
Veronica Armendariz, Member
Susan Ackerman, Member

Administration

Jim Anderson, Director
Kevin Rouse, UCPS Principal
Ken Wildenstein, UCES Principal
Mandy Bailey, UCES Vice Principal

Members Absent

Chris Nation
Sarah Mitchell

Public Comments

Faculty members from UCES and UCPS offered input and asked for clarification about directive from the Board to create a common calendar for both campuses.

Action Items

- Consent Agenda included:
 - Approval of minutes from December 15, 2018 board meeting minutes. Approval of Nicole Zdanowski's (MS Science) resignation at end of the year. Approval of Shelby Fetzer's resignation effective march 15, 2019. Approval of posting Board Director vacancy (elementary parent representative). Motion to approve by Bunyan, second by Ackerman. Unanimous vote in favor.
 - Motion to approve policy of posting School Board Meeting times and locations on school website and in both main offices as required by BEDA. Motion by Armendariz, second by Walsh. Unanimous vote in favor.
 - Motion to approve filing of Form 990 with minor modifications. Motion by Walsh, second by Bunyan. Unanimous vote in favor.
 - Motion to approve 2018/2019 Amended budget. Motion by Bunyan, second by Walsh. Unanimous vote in favor.

Discussion Items

- Construction
 - Owner's Representative Jeff Reid. Asbestos abatement. Appeal hearing with CDPHE set for 1/22/19 regarding request for open air abatement permit. Abatement set to proceed either way with Roche Constructors summer 2019 when demolition will begin. Shadow Fax site plan has been approved with pricing still being figured. Closing date not set but expected mid February 2019. Anderson sent out new proposed diagram of parking lot, playfield, fencing and landscaping.

- Enrollment / Wait List / Lottery. Direct school application link on UCS website. 160 on wait list. Interactive map of applicants locations, some from out of state. Recent charter meeting with District 6, UCS and Frontier leading the way on website recruitment. Applicants will be notified of position on waitlist at time of lottery drawing. MS grades to be set at 90 expecting attrition back to 75. Families will automatically be notified of position as vacancies become available.
- Strategic planning. UCS received the \$25,000 grant. RFP to begin this week.
- Calendar discussion. Anderson gave summary of elementary faculty council meeting with 100% alignment to common calendar. Length of school day and bussing are main hurdles to overcome. Anderson recommended having common Professional Development days for both schools and requested parameters for next meeting of calendar committees from both campuses. Board clarified expectations of calendar committees to have common Professional Development days and first and last days of school as close together as possible. Emphasis given to have at least same last day of school in May. Goal to submit first draft of common calendar at February 2019 Board meeting.

Reports

- Board
 - Module 23: Charter School Act. One board member to review a module and summarize for the others at the next board meeting.
 - Newsletter: Elementary Board member vacancy to be announced here
 - Policy Review: GCFC Licensure, GCG/GCGA Substitute Professional Staff / Qualifications. (Change to be made to word "qualifications" so as to not require state certification for subs). GCKA Instructional Staff Assignments and Calendars and GCMC Parent Conferences, Staff Meetings and School Meetings.
 - Open Board Seat: working through options to fill this seat. To be reviewed next meeting
 - Board Survey: Anderson to send out Survey Monkey to faculty and staff
- Departments
 - Principal Rouse. Class schedule changes are nearly complete. Credit recovery class with BYU was scrapped due to lack of performance from kids. (Only 2 out of 30 students recovered credit). Recovery classes now available during study hall. Ms. Kubat to assist Ms. Wagner with academic counseling and ICAP. Reading intervention classes have begun for students identified by ARC/ NWEA as reading below grade level. 75 students withdrew from UCPS since August 1, 2018. 55 of those before school started. Various reasons, accepted elsewhere, not on track to graduate, enough credits to transfer elsewhere and graduate sooner or possibly avoid senior thesis. (Veik explained: thesis moved to first semester to avoid last minute notice to failing student that they will not graduate). Strategic planning to address some of these recruitment and retention issues.
 - Principal Wildenstein. UCS is only K-12 organization in the state that is ALICE certified. Badge on website. Working now on certification for next year. Meeting

schedule with Cold Weather Shelter and Evans Police regarding issues with transients on school grounds. Consultants helping staff with motivating kids and reconnecting with one another. Students reading at grade level risen from 14% to 42% after using ARC curriculum. Meeting to be scheduled with Family Center at District 6 regarding ways to better communicate with immigrant population. Volunteer appreciation breakfast to be held at 8:30 on January 30th. Kids responding well to earning and maintaining movie ticket and snacks at end of year party. Mandy working on WIDA testing for English language learners. Grading committee looking at grading practices.

- Financial - Angie Emmons not present.
- Director. Attempting to expand bandwidth with E-rate.
- Departments. No reports
- Correspondence
 - Wood to send note to Ilene. Armendariz to send thank you note to Leslie and Kelly about SchoolMint project.

Other Business

- 01-18 3:00 Elem Faculty Council (Walsh attended)
- 02-01 1:00 Prep Faculty Council (Wood)
- 02-08 2:30 Elem Faculty Council (Wood)
- 02-12 3:30-6 Prep PTC
- 02-13 4:30-8 Elem PTC
- 02-14 12-8 Elem PTC
- 6-8 Prep PTC
- 02-16 9:00 Board Meeting at Prep

Executive Session

Anderson requested executive session to discuss personnel matter pursuant to C.R.S. 24-6-402(4)(f). Motion by Ackerman, second by Bunyan. Passed unanimously. Entered executive session 10:45 and concluded at 10:59.

Adjournment

Meeting adjourned at 10:59 am.
