**Union Colony Schools Board Meeting Minutes**

**September 15, 2018**

**Members in Attendance: Administration in Attendance:**

Jamie Wood, President Jim Anderson, Director of UCS

Heather Bunyan, Vice President Kevin Rouse, UCPS Principal

Susan Ackerman, Treasurer Ken Wildenstein, UCES Principal

Chris Nation, Member Angie Emmons, Finance Manager

Sarah Mitchell, Member

**Members Absent:**

Weston Edmunds, Member

Matt Walsh, Secretary

The board meeting was held at Union Colony Elementary School, 1051 29th Street Rd., Evans, CO on September 15, 2018. Meeting was called to order at 9:01 am by Ms. Wood.

**Action Items**

* Consent agenda was approved. Motion by Ms. Nation, Second by Ms. Ackerman. Motion passed. Consent agenda included:
  + Approval of minutes from the August 25, 2018 regular meeting.
* Creation of ad hoc Strategic Planning Process Committee and approval of committee charter. Committee will consist of 2 UCS Board Members, Jim Anderson, Kevin Rouse, Ken Wildenstein, 2 UCES Faculty Council Members, and 2 UCPS Faculty Council Members. Committee objectives have been outlined in the charter. Motion by Ms. Nation. Second by Ms. Bunyan. Motion passed.

**Discussion Items**

* + School Building Construction -
    - Asbestos removal update – traditional asbestos abatement methods have been unsuccessful up to this point. A meeting is scheduled for Wednesday September 19, 2018 at the Roche office to discuss options.
    - Demolition - decisions on demolition depend on the asbestos abatement options.
  + Enrollment
    - Total enrollment is estimated to be 11 students below budgeted projects. Budget will be amended in January to reflect lower PPR revenue. Board discussed student retention.
  + Counselor Grant
    - This funding is currently being applied in the following areas
      * Post-secondary readiness
      * Social emotional needs

**Reports**

* **Board**
  + Discussion about Module 15- Data Driven Decisions
  + Newsletter- Jim will be writing this to give an update on the preparatory school construction.
  + Policy review- Board reviewed the following policies and did not recommend any changes.
    - GBH- Staff Participation in Community Activities
    - GBI- Staff participation in Political Activities
    - GBJ- Personnel Records- Right to Privacy
    - GBJB- Access to Personal Files
* **Director**
  + Recognition to Valerie Thomson for getting us a rebate from Excel energy for new energy saving measures in the new building.
  + Because both UCES and UCPS received the highest rating of “Performance”, Unified Improvement Plans (UIP) are not required to be submitted to the state. However, both buildings will be working on internal improvement plans that will include goals for the upcoming year based on our assessment results.
* **Finance Manager**
  + Preparatory 6% ahead on budget.
  + Elementary 5% ahead on budget.
* **Departments**
  + **Mr. Rouse**
    - Homecoming coming up
    - Inaugural Prom 5 K on September 22nd
    - Volleyball team participated in the Dawson Invite. Winning all three games.
    - Working with Mr. Fowler on promotional ideas for the preparatory school
    - Colorado Succeeds Prize coming up on September 18th .
  + **Mr. Wildenstein**
    - Family Literacy night was on September 13th. Approx. 300 people turned out.
    - Evacuation drill coming up- new arrangement with the sunrise clinic to allow us inside.
    - Union Colony is now an ALICE certified school.

**Adjournment**

* Meeting was adjourned at 11:03 a.m.

***Next UCS Board Meeting will be October 20th at 9am at UCES.***