

**Union Colony Schools Board Meeting Minutes
February 17, 2018**

Members in Attendance:

Jamie Wood, President
Helen Reed, Vice President
Mary Gabriel, Treasurer
Heather Bunyan, Secretary
Susan Ackerman, Member

Administration in Attendance:

Jim Anderson, Director of UCS
Kevin Rouse, UCPS Principal
Ken Wildenstein, UCES Principal
Angie Emmons, Finance Manager

Members Absent:

Chris Nation, Member
Weston Edmunds, Member

The board meeting was held at Union Colony Elementary School, 1051 29th Street Rd., Evans, CO on February 17, 2018. Meeting was called to order at 9:01 am by Ms. Wood.

Action Items

- Consent agenda was approved. Motion by Ms. Gabriel, Second by Ms. Ackerman. Motion passed. Consent agenda included:
 - Approval of minutes from the January 20, 2017 regular meeting.
- Consideration of IRS form 990 tax return filing. Motion by Ms. Gabriel, Second by Ms. Wood. Motion passed.
- Consideration of changing the March Board meeting date. Motion by Ms. Ackerman second by Ms. Reed. Motion passed.

Discussion Items

- School Building Construction - Jeff Reed, owner's representative
 - Permits are tracking with timeline.
 - Construction to start March 1, 2018.
 - Budget to be presented monthly in a budget track.
- School Building Construction and Bond Financing
 - Upcoming investor call with Jim.
- Enrollment/ Wait list-
 - Will be sending intent to return letters.
- 2018/2019 calendar
 - The staff has created a draft.
- Security updates-
 - Elementary School is outfitted with current security measures
 - Preparatory School will have all latest security equipment with new build.
 - All staff participate in the ALICE training

Reports

- **Board**
 - Discussion about Module 2- Legal and Policy Issues
 - Newsletter- need to address security plans.
 - Upcoming Board vacancies notice was in the last newsletter.
 - Executive director evaluation- Questions for review
 - Strategic planning session later in the year.
- **Director**
 - Updated on personnel openings. Either by non-renewal or resignation,
 - Payroll update in final processing for presentation to staff.
- **Finance Manager**
 - Preparatory 6% ahead on budget.
 - Elementary 5% ahead on budget.
- **Departments**
 - **Mr. Rouse**
 - Pictures have been taken of murals in school to display at new building.
 - Infinite campus added a section to track credit hours.
 - Boys basketball won advancing them.
 - Parent/Teacher conferences were successful.
 - **Mr. Wildenstein**
 - First grade field trip to the Denver Zoo coming up in April.
 - Office will be processing background checks for parent volunteers.
 - Breakfast in the classroom has been started with First Grade. If successful the hope would be for all grades next fall.
 - 81% of people attended parent teacher conferences.
 - Family socials coming up on Friday.

Adjournment

- Meeting was adjourned at 11:03 a.m.

Next UCS Board Meeting will be March 24th at 9am at UCES.