

**Union Colony Schools Board Meeting Minutes**  
**August 20, 2016**

**Members In Attendance:**

Jamie Wood, President  
Teresa Berry, Secretary  
Helen Reed, Treasurer  
Weston Edmunds, Member  
Mary Gabriel, Member  
Dahl Gehle, Member

**Members Absent:**

Ken Hicks, Vice President

**Administration in Attendance:**

Jim Anderson, Director of UCS  
Angie Emmons, Finance Manager

The board meeting was held at Union Colony Elementary School, 1051 29<sup>th</sup> Street Rd, Evans, CO on August 20, 2016. Meeting was called to order at 9:02 AM by Ms Wood.

**Action Items**

- Consent agenda was reviewed. Motion to approve consent agenda by Ms. Berry, second by Ms. Reed. Motion passed.

**Discussion Items**

- Assessment Results: Union Colony did well. 2<sup>nd</sup> highest in Weld County on ACT.
- Buses: Purchased blue bus for activities. The marketing committee is coming up with wording to add to the bus. Mrs. Anderson is working on certificate in order to drive a bus route.
- Director's goals were reviewed by the board.
- Positive Behavior Intervention Support (PBIS) is being implemented at elementary school. Expect results over time.
- Facilities Update: Most items on the list were completed this summer. New carpeting was put in at the middle school. Rubber treads were put on stairs. Obtaining bids on security cameras. Fencing will be installed along 20<sup>th</sup> Street. Computer lab was put in at Elementary School.
- Student count: Elementary currently at 452, 8 above projected. Preparatory is at 449, budgeted on 453. 6<sup>th</sup> Grade has 12 people called, waiting to hear on 3. 8<sup>th</sup> Grade waiting to hear on 1. 10-12 has no wait list. October 5<sup>th</sup> is count day.

**Board Report**

- Board has completed Module 9.
- Board will be developing job descriptions for the board officers.
- Policies were reviewed and some notations made to the following:  
EEAEC Student Conduct on Buses, Citation #3 & 4 – add Transportation Supervision.  
EEAEC-R Regulation for Above - a few grammatical errors and will be updated by Mr. Anderson

EEAEF Video Camers on Transportation Vehicles - we do not have cameras. This will be an action item in September to remove.

- Ms. Wood will write something for the next newsletter's Board Corner.

### **Director Report**

- Overall feeling on both campuses is good. Staff gathering went well.
- Website is up and still being updated.
- Faculty council meetings are back. September 2 at 2:40pm is the Prep School's and September 9<sup>th</sup> at 3pm is the Elementary's. Ms. Gabriel will plan on attending the Prep School's and Mr. Hicks will attend the Elementary's.

### **Finance Report**

- Early review of budget shows everything is on target. Mr. Anderson and Ms. Emmons reviewed the budget by each line item and found nothing out of the ordinary.
- Auditors are working on the audit. The audit may be completed by September board meeting.
- DA Davidson will be walking through schools in September.

### **Adjournment**

- Motion to adjourn at 10:40 am by Ms. Wood.

**Next meeting will be September 17<sup>th</sup> at 9 am at the Union Colony Elementary School.**