

**Union Colony Schools Board Meeting Minutes**  
**July 16, 2016**

**Members In Attendance:**

Jamie Wood, President  
Ken Hicks, Vice President  
Helen Reed, Treasurer  
Teresa Berry, Secretary  
Mary Gabriel, Member  
Dahl Gehle, Member  
Weston Edmunds, Member

**Administration in Attendance:**

Jim Anderson, Director of UCS  
Angie Emmons, Finance Manager

The board meeting was held at Union Colony Elementary School, 1051 29<sup>th</sup> Street Rd, Evans, CO on July 16, 2016. Meeting was called to order at 10:45 AM by Ms Wood.

**Action Items**

- Consent agenda was reviewed. Motion to approve consent agenda by Ms. Gabriel, second by Mr. Hicks. Motion passed.
- Motion to approve 2016-2017 Appropriations Budget by Ms. Gehle. Second by Ms. Gabriel. Motion passed.

**Discussion Items**

- Personnel Update: Elementary: 100% Returning. Some teachers have made grade changes and the school has the new principal. Prep: There is a new opening and they will be interviewing and advertising. All other positions filled and have hired a new counselor aide.
- There is a new UC website and it is expected that the school will have a working prototype by next week. The new website could go live by the end of the week. August 1 is the target date.
- PBIS program is being implemented at the elementary school and there will be new posters hung.
- Lockdown drills are still in progress. Elementary school parking lot has been repainted and there will be a new student pick up program implemented with a 60-day trial to see how it goes.
- Asking ABC Childcare for kindergarten after school care options.
- Transportation will be test driving school buses. Computer lab for the elementary school in progress.
- A local church has contacted the school about cleaning up the flower beds and installing fencing at the Pre school. The bushes surrounding the school sign have been removed and the tree in the front has been cleaned up. Will obtain bids for repairing parking lot after spring break.

### **Board Report**

- Board will have area on the new website for communicating.
- Mr. Anderson will send power point presentation to the Board from Bill Bethke's training.
- Mr. Anderson will have Mr. Hicks and Mr. Edmunds set up for Board Modules.

### **Director Report**

- Timberwolf Plunge, staff gathering, August 12<sup>th</sup> at 6pm. Board is invited.
- In-service day is August 10<sup>th</sup> at 8 AM. Board is invited to attend.

### **Finance Report**

- Year ended with carry forward balances, \$138,000 for the Prep and \$154,000 at the Elementary. It is expected that e-rate reimbursement will increase the carry forward balances.
- Refunds coming for incorrect charges on copy machine overages.
- Textbooks ordered for the Prep School.
- First week of August will be the budget audit.

### **Adjournment**

- Motion to adjourn at 11:15 am by Ms. Gehle. Second by Ms. Gabriel. Motion passed.

**Next meeting will be August 20th at 9 am at the Union Colony Elementary School.**