

**Union Colony Schools Board Meeting Minutes  
November 19, 2016**

**Members In Attendance:**

Jamie Wood, President  
Teresa Berry, Secretary  
Helen Reed, Treasurer  
Mary Gabriel, Member  
Dahl Gehle, Member

**Members Absent:**

Weston Edmunds, Member  
Ken Hicks, Vice President

**Administration in Attendance:**

Jim Anderson, Director of UCS  
Angie Emmons, Finance Manager  
Ken Wildenstein, Elementary Principal  
Lance Mosness, Prep Principal  
Mandy Bailey, Elementary Teacher

The board meeting was held at Union Colony Preparatory School, 2000 Clubhouse Drive, Greeley, CO on November 19, 2016. Meeting was called to order at 9:00 AM by Ms Wood.

**Action Items**

- Agenda changed to add “Leave” as Discussion Item
- Ms. Wood made motion to enter Executive Session at 9:02 AM, second by Ms. Wood and Board invited Mr. Anderson into the Executive Session. Motion to move from Executive Session by Ms. Wood at 9:24 AM, second by Ms. Gehle and Executive Session ended.
- Consent agenda was reviewed. Motion to approve consent agenda by Ms. Berry, second by Mr. Gehle. Motion passed.
- Consideration for Custodial Hire discussed. Motion to approve by Ms. Gehle, second by Ms. Berry. Motion Failed.

**Discussion Items**

- Bond refinance presentation by DA Davidson was heard by the Board. The Board has several remaining questions and this will be a discussion item in December.
- Mr. Wildenstein reviewed the Elementary’s Unified Improvement Plan. Board feels the school is on track to continue to see improvements.
- Prep school had the option to do an UIP and chose to do so for reference. Achievement has increased over where the school was in the previous year. Ms. Mallander and Mr. Mosness attended additional UIP training.
- Currently there is no difference between sick and vacation leave. Mr. Anderson will be investigating options for short term disability versus the current sick leave bank.

**Board Report**

- Board has completed Module 25.
- Board job duties reviewed and will be posted for reference on website.
- Mr. Anderson will write an article for the Prep school’s newsletter regarding recruiting students.
- Policy Reviews: Typo was noted on EFE Competitive Food Sales/Vending Machines and Mr. Anderson will update. EGAB Photocopying Services: Mr. Anderson is researching allowable charges and will have a recommendation at a future meeting. No other policies needed to be updated/changed.

**Director Report**

- Mill Levy failed by 1.9% or approximately 1,400 votes. Levy will be on the next ballot.
- PBIS trending well and will have a presentation in January.
- Mr. Anderson attended job fair and increased the sub pool.
- Mr. Anderson is conducting observations at the elementary. A magician is coming to the elementary school. The activity school bus is being wrapped.
- Will have amended budget in December.

### **Finance Report**

- Reviewed budget and everything is tracking as expected.

### **Elementary Principal Report**

- Ms. Arthur performed the heimlich manuever on a student and saved the child from choking.
- Honor Choir will perform at the Greeley mall on December 2 at 2 pm.
- Approximately 150 people attended the Culture Night family potluck.
- Estimated number for attendance at Parent/Teacher conferences was 90%.
- Driveline is averaging 25 minutes
- Adding 2 crossing guards

### **Prep Principal Report**

- Volleyball season has finished a good season. High School Basketball first game at home on December 2. Middle school basketball first game on December 17.
- Choir concert December 7, Band concert December 15<sup>th</sup> and Middle School Band on December 6. The play went well.
- Prep school has welcomed 6 new students
- Finals will be Monday – Wednesday, December 19-21.

### **Adjournment**

- Motion to adjourn at 11:35 am by Ms. Wood.

**Next meeting will be December 17th at 9 am at the Union Colony Preparatory School.**