

Union Colony Schools Board Meeting Minutes
September 17, 2016

Members In Attendance:

Jamie Wood, President
Teresa Berry, Secretary
Ken Hicks, Vice President
Weston Edmunds, Member
Mary Gabriel, Member

Members Absent:

Helen Reed, Treasurer
Dahl Gehle, Member

Administration in Attendance:

Jim Anderson, Director of UCS
Anna Knudson, Business Manager
Kristina Wagner, Counselor
Ken Wildenstein, Elementary Principal

The board meeting was held at Union Colony Elementary School, 1051 29th Street Rd, Evans, CO on September 17, 2016. Meeting was called to order at 9:00 AM by Ms Wood.

Action Items

- Consent agenda was reviewed. Motion to approve consent agenda by Mr. Weston, second by Ms. Gabriel. Motion passed.

Discussion Items

- Assessment Results: Still waiting on all results. Showed improvement in 4 out of 7 categories.
- Student Count: Elementary looking very well. Prep is 3 below budget, including Ascent students. Schools are overall 4.5 above budget.
- Ms. Wagner addressed the board regarding the Ascent Program. This is the 3rd year of the Ascent program. 9 students participated last year. This year there are 6 students. Students can take up to 36 credit hours. Union Colony is the only school in Weld County that offers Ascent. Additionally, Para Counselor has freed up Ms. Wagner's time.
- College Fair on 9/27 is open to all Union Colony grades from 2-4 pm. Open to the public from 4-5 pm. At 5 there will be a Financial Aid presentation. Will post a reminder on Facebook.
- New overtime federal law goes into effect on 12/1. Doubles salary threshold for overtime eligibility. One employee effected and recommend increase salary to threshold since hours vary and computing over time will be complicated. Salary increase be in amended budget.
- Mr. Anderson met with other charters to discuss mill levy. Will post fact sheet on website and have a power point presentation at parent/teacher conferences.

Board Report

- Board has completed Module 12 – Board Relationships.
- If any board member would like to attend Board Fundamentals workshop, notify Mr. Anderson.
- Secretary and President job descriptions reviewed. Ms. Wood will work with Mr. Hicks to develop Vice President job description. Also would like Code of Conduct on website.
- Policy EEAEA – Use of Private Vehicles was reviewed with punctuation corrections noted. Mr. Anderson will make corrections. Bylaws reviewed with no changes.
- Ms. Wood will write a newsletter article about Amendment 3A.

Director Report

- Bond holders walked through both campuses and were happy with what they seen at Union Colony. Bond can be restructured at this point. Mr. Anderson will gather quotes and numbers to compare to dream list and see if restructuring would be beneficial.
- PBIS program is already changing culture at the elementary school.
- Union Colony will be receiving a portion of the Federal Forest Funds distributed to Weld County schools. Still waiting on the numbers.
- Lockdown drills at both schools went well and came under the allotted time frames. Union Colony is a leader in preparation for lockdowns as no other school in the district has held drills. The drills will be conducted annually at both Union Colony campuses.
- Mr. Anderson met with Brian Amos, new district charter liason, and other charter school leadership. This was a goal of Mr. Anderson's to reach out to the other charters and establish positive relationships.
- Ms. Gabriel attended Prep school's faculty council meeting and found the process very interesting. Ms. Wood plans to attend the Prep school's next meeting on 10/7. Mr. Hicks plans to attend the Elementary meeting on 10/14.

Finance Report

- Budget items are tracking as expected. Some costs are up front at the beginning of the school year as noted on the budget review. Overall Prep school is at 16.7% of school year and tracking at 13.64% of budget. Elementary is tracking at 15.37% of budget.

Elementary Principal Report

- Mr. Wildenstein feels everything is going well with his first month at the Elementary school. Registration day had a 96% turnout. He believes high turn out was due to teachers personally calling and inviting families.
- The school is piloting a new snack program which includes healthy fruits and vegetables. Response from teachers has been positive.
- Driveline seems to be increasing safety in parking lot. School is averaging 26-30 minutes to complete dismissal. Team of 5th grade helpers have been a tremendous help in assisting the younger students.
- Mr. Wildenstein has been nominated for the Youth Hero Award for his work with at-risk kids.

Adjournment

- Motion to adjourn at 10:38 am by Ms. Wood.

Next meeting will be October 15th at 9 am at the Union Colony Preparatory School.