

Union Colony Schools Board Meeting Minutes February 20, 2016

Members In Attendance:

Chris Jeavons, President
Jamie Wood, Vice President
Teresa Berry, Secretary
Helen Reed, Treasurer
Mary Gabriel, Member
Robin Selders, Member

Members Absent

Dahl Gehle, Member

Administration in Attendance:

Jim Anderson, Director of UCS
Angie Emmons, Finance Manager
Mandy Bailey, UCES Lead Teacher
Anna Knudson
Angela Keedy, UCES Principal

The board meeting was held at Union Colony Elementary School, 1051 29th Street Road, Evans, CO on February 20, 2016. Meeting was called to order at 8:07 AM by Mr. Jeavons.

Action Items

- Ms. Selders made the motion to approve the Consent Agenda. Second by Ms. Wood. Motion passed.
- Board discussed replacing the current phone system. Initial cost to purchase would be \$50,000 but UC would break even in 3 years and then start seeing a savings of \$19,000/year. Vote needed to commit Erate with Century Link. Motion by Ms. Selders to purchase phone system at a max of \$50,000 with further bids coming. Second by Mr. Jeavons. Motion passed.

Discussion Items

- Mr. Anderson will continue to shop for an additional bus with a maximum cost of \$30,000 for the 2016-2017 school year. Insurance for an additional bus will be approximately \$100/month and cost for the bus will need to be address in next school year's budget. Look for an action item on the Board's July agenda.
- Lottery results were 204 on the day of the lottery. 3-year trends are encouraging.
- Brief personnel update on where the schools stand. Nothing specific but conversations are underway regarding next year. Kindergarten para resigned; however, previous para is returning.
- Parent surveys were reviewed. Board thinks next time we should send separate, school specific surveys. Overall results were positive.
- Mr. Anderson would like a review of the GBP Employment of Retired Staff Members, (110 Contracts) in regards to the 4-year requirement. He will be reviewing this with Faculty Council and will be a Board action item in March.
- Board reviewed budget process and noted budgets cannot be amended after January 31st. Goal is to have best budget we know of in June with a cushion for spending after January 31st.

- Ms. Emmons will be preparing the 990 Tax Return this year and the Board will review in April. Due by May 15, 2015.

Board Report

- Board has completed Module 9. Complete Module 11 by March Board meeting.
- Ms. Wood will compose the Board Corner article for the newsletter with the topic being Math programs at the schools.
- Board open position(s) will be addressed and possible action item in March. March 15th is the deadline for persons to show interest in the board position(s). Member Code of Conduct will be action item in March.
- Ms. Gabriel will attend UCES Faculty Council meeting on 3/11/2016.

Director Report

- Mr. Anderson is gathering bids for health and property/casualty insurance.
- Mr. Anderson visited Westridge and will be visiting St. Mary's on March 3rd.

Finance Report

- There were less students than the state budgeted for so schools will be getting back approximately \$87/student which equates to \$75,000 for UC. However, property tax overages will not be refunded.
- Any new revenue coming in after January 31st can be amended in the budget and spent.
- Goal is to have 3 months' reserves on hand.

Principals' Report

- Heating issue has been resolved at the Prep School.
- High Plains Library donated 40 computers to the Prep School.
- Family Cultural Celebration at UCES and the Parent/Teacher conferences at UCPS had good turnouts.
- WIDA testing at both schools had issues with technology but is complete.

Adjournment

- Motion to adjourn at 9:55 am by Mr. Jeavons. Second by Ms. Berry. Motion passed.

Next meeting will be March 19th at 9 am at the Union Colony Elementary School.