

## **Union Colony Schools Board Meeting Minutes June 18, 2016**

### **Members In Attendance:**

Jamie Wood, Vice President  
Helen Reed, Treasurer  
Teresa Berry, Secretary  
Mary Gabriel, Member  
Dahl Gehle, Member  
Ken Hicks, Member  
Weston Edmonds, Member

### **Administration in Attendance:**

Jim Anderson, Director of UCS  
Angie Emmons, Finance Manager

The board meeting was held at Union Colony Preparatory School, 2000 Clubhouse Dr, Greeley, CO on June 18, 2016. Meeting was called to order at 9:02 AM by Ms Wood.

### **Action Items**

- Consent agenda was reviewed. In reviewing Policy of EBCE Weather and Emergency – Related School Closings and Cancellation, policy was amended to format fragmented sentence. IKE Graduation Guidelines is noted as a new policy item. Remainder of consent agenda reviewed without additional changes. Motion to approve consent agenda by Ms. Gehle, second by Ms. Gabriel. Motion passed.
- Slate of candidates for board officers: President – Jamie Wood. Vice President – Ken Hicks. Treasurer – Helen Reed. Secretary – Teresa Berry. Motion to approve slate of candidates by Ms. Gabriel, second by Mr. Edmonds. Motion Passed.
- Board reviewed 2016 - 2017 budget noting budget amendments can be made, if needed, up until January 2017. Noted \$25,000 savings on phones with new lease, \$8,500 allocation for new carpet in the middle school, estimation on student count based on 3 year historical number. Continued goal of a 90-day reserve for the Prep school. Motion to approve 2016-2017 budget by Ms. Berry, second by Ms. Reed. Motion passed.
- Action on developing Appropriations budget tabled to the July board meeting.

### **Discussion Items**

- Personnel Update: Anticipate 4<sup>th</sup> grade teacher position at the elementary school. At Prep school 6<sup>th</sup> grade math/tech position open. Additional openings for counselor/aide and clerical.
- Communication Update: Board can feel free to call Mr. Anderson with questions on his cell and board members can call emergency meeting with the board at any time. Questions from the public to the board can be referred to Mr. Anderson.
- Security/Facilities/Maintenance: Prep school will be installing cages around interior sprinklers. Locker capacity increased by 20. Elementary school has shifted all but 5 classrooms. Mr. Anderson is obtaining bids on security cameras, repairing cracks in parking lot, middle school carpeting, middle school door and weight room fan options.

**Board Report**

- Board has completed Module 13.
- Mr. Anderson will be signing up Mr. Hicks and Mr. Edmonds to modules. Will also locate Union Colony 101 power point for future reference.
- Bill Bethke will provide annual Board member training at July meeting.
- Board members signed board of conduct forms for annual compliance.
- Policy Reviews: ECA/ECAB Security/Access to Buildings will be updated to include lockdown/evacuation plan. Security cameras in gym at Prep and in parking lots. Remaining policies were reviewed with no recommendations for changes.

**Director Report**

- Board was provided a preview of the new website which will be live for start of school year.
- PBIS-Positive Behavior Intervention Support program starting at the elementary school. Posters will be up around the school.
- Will be meeting with website develop for quotes on upgrading website.

**Finance Report**

- One month left of budget with everything on track. Spending is at 83% of budget. Will have good carryover to next year.
- E-rate is still pending.

**Adjournment**

- Motion to adjourn at 10:45 am by Ms. Reed. Second by Mr. Hicks. Motion passed.

**Next meeting will be July 16th at 9 am at the Union Colony Elementary School.**